



FACULTY OF SOCIAL AND POLITICAL SCIENCES
UNIVERSITAS DIPONEGORO

THE ACADEMIC GUIDEBOOK OF THE UNDERGRADUATE PROGRAM

THE ACADEMIC YEAR OF

2020/2021

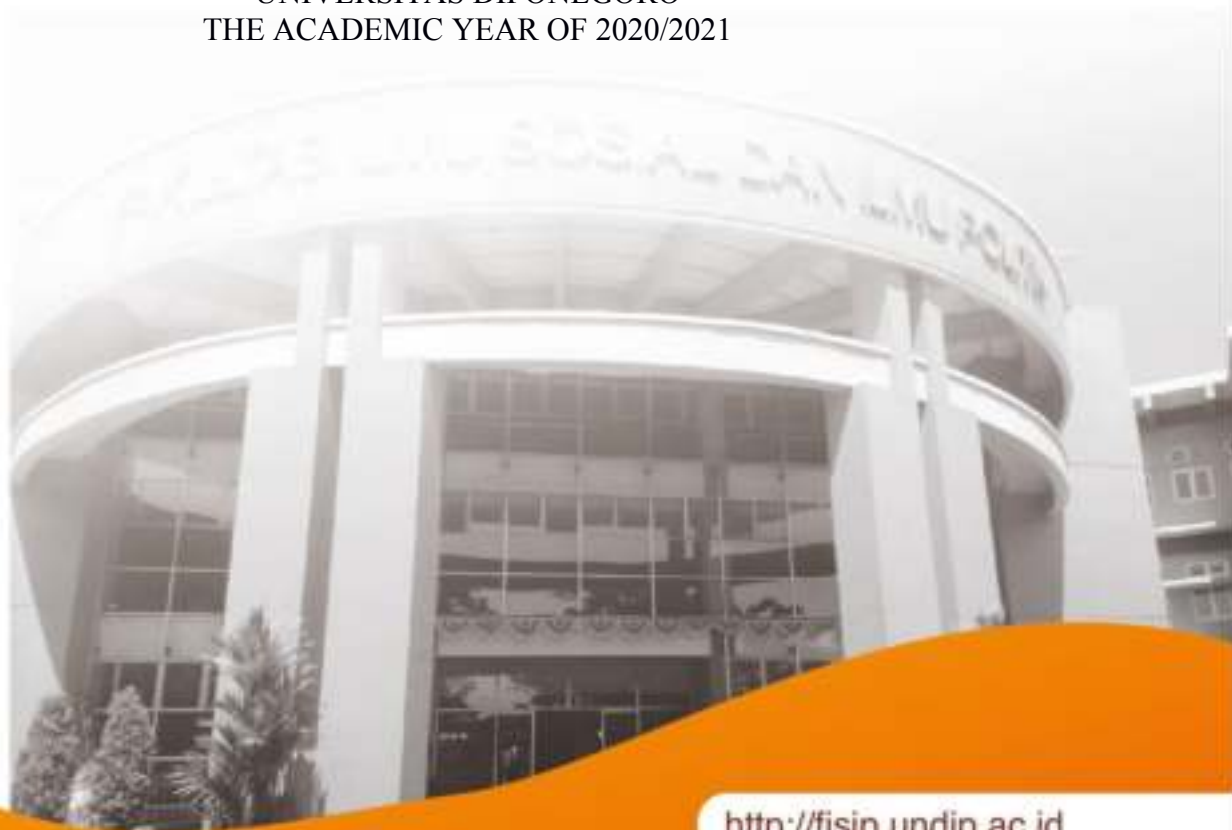
**FISIP UNDIP
ORANGE DIPONEGORO**

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PREFACE

Praise and Gratitude, we pray for the presence of God Almighty, for His abundance of grace. So that, on this occasion, we can complete the Academic Guidebook for the Undergraduate Program of the Social and Political Sciences Faculty, Universitas Diponegoro Semarang 2020.

On this happy opportunity, we welcome you to the Campus of Social and Political Sciences Faculty, Universitas Diponegoro (FISIP Undip) and we congratulate you on your success in being accepted as a new student at FISIP Undip.

This Academic Guidebook is expected to provide a comprehensive overview of the life at Undip campus in general, and particularly the Undip FISIP Undergraduate Program. This Academic Guidebook is also expected to be able to assist new students in supporting the educational process from beginning to the end in completing their education at FISIP Undip.

This Academic Guidebook is very complete as it contains the history of the development of FISIP Undip, names of the faculty's leaders, vision and mission of the faculties and study programs, faculty's organizational structure, course registration mechanisms, curriculum for each study program, number of study programs, lists of lecturers and employees , and others.

Through this Academic Guidebook, hopefully all students will get comprehensive information and it can be used optimally. Finally, we hope that this book can help students to run smoothly and orderly in the learning process at FISIP Undip.

Enjoy the learning and good luck. Amien.

Semarang, August 2020

Dean,

Signature

Dr. Drs. Hardi Warsono, MTP

NIP. 196408271990011001

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INTRODUCTION



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INTRODUCTION

A. Symbol of Universitas Diponegoro



- A blooming jasmine flower buds with 10 petals and 15 flower leaves;
- Inside the buds of the jasmine flowers, there is a *keris* and a silhouette of Prince Diponegoro and a *kupel* (arch of the dome) with 8 rays of light;
- The writing of Universitas Diponegoro is located on the upper left side curving towards the upper right side of the jasmine flower; while the writing of Semarang is located under the petals of the jasmine flower.

The meaning of the shape and image of the Undip's symbol:

- The pentagon symbolizes the basis of the state, Pancasila;
- The jasmine flower buds are a symbol of the higher education;
- The *Keris* symbolizes the sharpness of analysis which ensures independence, accuracy, precision as well as utility;
- The silhouette of Prince Diponegoro symbolizes the heroic spirit possessed by the Prince who believes and is devoted to God Almighty, has a high sense of responsibility, is sensitive and responsive to the environment and is also a manifestation of Undip's identity;
- The *Kupel* symbolizes the religiosity of campus residents, devotion and obedience to their religion;
- The 8 rays symbolize the enlightenment and revelation for the society in science, technology and art. Besides, it also symbolizes the spread of the results of the *Tri Dharma* of the Higher Education to all directions;
- The 15 flower leaves and 10 flower petals symbolize the date and month of Undip's establishment (which is on October, 15th).

The colors' meaning on Undip's symbol:

- The black color on the base color, the core of the *keris* and the handle symbolize a personality;
- The golden-yellow color (*prada*) in the frame and the silhouette of Prince Diponegoro symbolize a venerability;
- The red color in the 8 rays behind the silhouette of Prince Diponegoro symbolizes a courage;

- d. The white color on the petals, flower leaves, and the inscription of the Universitas Diponegoro Semarang symbolize a purity.

B. A Brief History of The Social and Politics Science Faculty, Universitas Diponegoro

Through the Government Regulation no. 7 of 1961, Undip was designated as a public university starting on October 15th, 1960 (latter known as the anniversary of Universitas Diponegoro). The faculties that existed at that time were as follows:

1. The Faculty of Law and Public Knowledge, consists of 2 parts:
 - a. Law
 - b. Social Politics
2. The Faculty of Economics
3. The Faculty of Engineering
4. The Faculty of Teacher Training and Education in Semarang with a branch in Surakarta.

Before becoming an independent faculty in Undip, the Social and Politics Faculty had been developing for 12 (twelve) years.

Essentially, the embryo of the Social and Politics Faculty had existed since the establishment of the Faculty of Law and Public Knowledge (*FHPM*) at Universitas Semarang on March 1st, 1957. In accordance with the Government Regulation no. 7 of 1961, March, 21st 1961 concerning the Establishment of the Universitas Diponegoro Semarang, the State Administration Academy was temporarily included as a part of the Social and Politics, within the Faculty of Law and Public Knowledge.

The efforts on making the Social and Politics Faculty as an independent faculty had been started since 1962, with the formation of the "Preparatory Committee for the Establishment of the Social and Politics Faculty, Universitas Diponegoro ". Based on the Decree of the President of the Universitas Diponegoro No. 28 / c on January, 6th 1962, the composition of the committee at that time was as follows:

Chairman: Drs. Sukardjan Hadisutikno

Secretary: Drs. Fajar

Member : 1. Drs. Hartoyo
2. M. Marsono

In further developments, a more comprehensive input and / or thoughts were needed to accelerate the establishment of the Social and Politics Faculty. Therefore, the Preparatory Committee for the Establishment of the Social and Politics Faculty Universitas Diponegoro recruited more members as stated on the Decree of the Universitas Diponegoro's Rector No. 41 / Skpt / SKJ / 1968, August 18th, 1968. In detail, the composition of the committee became:

Chairman: Drs. Sukardjan Hadisutikno

Secretary: Drs. Fajar

Member : 1. Drs. Hartoyo
2. M. Marsono
3. Drs. Soetomodradjat
4. Drs. Kuncoro Hadi
5. Satjipto Rahardjo SH

Finally, the aspiration to establish an independent faculty had been realized with the issuance of the Decree of the Director General of Higher Education No. 116 of 1968, December, 9th 1968 concerning the Splitting of the *FHPM* into:

1. Faculty of Law
2. Faculty of Social and Politics

Starting on January 1st, 1969, the Faculty of Social and Politics was established with three departments, namely State Administration, Government, and Publicity (now Communication Studies). Then, in 1970, the Department of Business Administration was opened.

Based on the Decree of the the Undip's Rector No. 08 / SKPT09 / 1983 on January 6th, 1983, the name of the Faculty of Social and Politics was changed to the Faculty of Social and Political Science (*FISIP*), with the following Departments / Majorities:

1. Administration Science Department
 - a. State Administration Major
 - b. Business Administration Major
2. Governance Science Department
3. Communication Science Department
4. *CourseDU* Department

In its development, the *CourseDU* Department became an *UPT-CourseU* since 1995 and finally separated from FISIP Undip, which was under the guidance of the Ist Vice Rector.

The community's need for equal distribution of learning opportunities can be fulfilled through:

1. The Rector's Decree No. 280 / SK / PT07 / 1993 on October, 27th 1993 the Regular Program Batch II was opened for Departments / Majorities: State Administration, Business Administration, Governance Science, and Communication Studies;
2. The Decree of the Director General of Higher Education No. 234 / DIKTI / Kep / 1997 on August, 5th 1997 concerning the Establishment of the D-III Communication Science Major;
3. The Letter of the Director General of DIKTI No. 1818 / D / T / 2001 on May, 29th 2001 concerning the Granting of Permission to Establish the D-III Land Affairs and D-III Regional Finance Major;
4. The Letter of the Director General of DIKTI No. 2361 / D / T / 2001 on July, 11th 2001 concerning the Granting of Permission to Establish the D-III MarREMARKSing Major;
5. The Letter of Director General of DIKTI No. 3164 / D / T / 2005 on September, 28th 2005 concerning the Granting of Permission to Establish the D-III Secretarial and Office Administration Major;
6. The Decree of the Minister of National Education Number 285 / E / O / 2011 on December, 9th 2011 concerning the Establishment of the International Relations Major.

In its development, the postgraduate programs were integrated into the faculty based on Undip Rector's Decree No. 609 In 2011. Therefore, FISIP Undip had managed the postgraduate program until 2011, which includes:

1. Master of Administration Science Major
(starting in 2019, based on the Rector's Decree Number: 420 / UN7.P / HK / 2019 it changed its name to Master of Public Administration)
2. Masters of Political Science Major
3. Masters of Communication Science Major
4. Doctoral Program of Public Administration
5. Doctoral Program of Social Science

Along with the development of Universitas Diponegoro to be a *UniversityBH* university, all Diploma III study programs which were previously part of FISIP, starting in 2017 became part of the Vocational School (SV).

C. Vision, Mission, & Objectives of the Faculty of Social and Political Sciences, Universitas Diponegoro

Vision

Based on the Decree of the Universitas Diponegoro's Rector Number: 38 / SK / UN7.3.7 / 2015 concerning the Vision, Mission, and Objectives in 2015-2019, which was subsequently accommodated in the FISIP Undip Strategic Plan (*Renstra*) determined by the Decree of the Dean of FISIP Undip Number 858 / UN7.3.7 / 2015 concerning the Strategic Plan (*Renstra*) of the Faculty of Social and Political Science, Universitas Diponegoro in 2015-2019, it was stated that the vision of the FISIP Undip is:

"The Faculty of Social and Political Science Universitas Diponegoro in 2020 will become an Excellent Research Faculty in Social and Political Science Sphere"

Mission

FISIP Undip's missions are:

1. Organizing an education which produces graduates who are comparatively excellent and competitive at the national and international levels,
2. Conducting Researches to produce excellent works,
3. Implementing and developing science and technology (*IPTEK*) through community service activities,
4. Developing national and international networks in the education sphere, research and community service,
5. Creating a good faculty governance based on the principle of equity, transparency, solidarity and responsibility.

Objective

FISIP Undip's objectives which are going to be achieved in the 2015-2019 period are:

1. To produce graduates who are professional, have an academic ability, good manners, adaptability in the work environment, are critical, creative-innovative and have an entrepreneurial spirit,
2. To produce research-based works that can be utilized, patented, and published through media and scientific forums at the national and international levels,
3. To empower the community through community service activities based on science and technology (*IPTEK*) and the local wisdom,
4. To establish national and international cooperation in the fields of education, research and community service,
5. To incarnate an independent and integrated faculty management based on the principles of equity, transparency, solidarity and responsibility.

THE ACADEMIC FIELD



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THE ACADEMIC FIELD

A. Undergraduate Study Program

The Undergraduate Program is an academic education intended for graduates of secondary education or equivalent. So that, they are able to practice science and technology through scientific reasoning. The Undergraduate Program aims to prepare students to be intellectual people and scientists who believe and have devotion to God Almighty, ethical, cultured, competent and able to get into and / or create jobs and be able to develop themselves into professionals.

The FISIP UNDIP's Undergraduate Program consists of:

1. Public Administration Science Major
2. Governance Science Major
3. Communication Science Major
4. Business Administration Science Major
5. International Relations Major

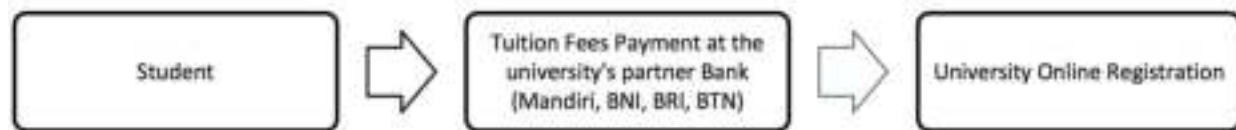
Several types of the undergraduate programs at FISIP UNDIP:

1. Regular Class
 - Regular class is an undergraduate education program that is primarily aimed to educate the high school (*SMA*) fresh graduates or the equivalent level institution.
 - Regular classes must use the curriculum and produce graduates with the same main competencies.
 - The main language of instruction used in regular classes is Bahasa Indonesia.
2. International Class (International Undergraduate Program - IUP)
 - The international class is an undergraduate program conducted using English as the language of instruction.
 - The international classes can be held entirely by the university and / or in collaboration with partner universities abroad which have an international reputation equal to Undip and are accredited in their country.
 - The international classes organized entirely by Undip provide a single degree from the university.
 - The international classes organized in cooperation with partner universities abroad can provide double degrees from Undip and from partner universities abroad.
 - The international classes, both awarding single or double degrees, use the same curriculum as regular classes and produce graduates with the same learning outcomes.
 - The number of participants in the international class must not be greater than the number of participants in the regular class at the undergraduate program.
 - The IUP program at FISIP consists of:
 1. Communication Studies
 2. Business Administration
 3. Politics and Governance Studies
 4. Public Administration

B. Registration Mechanism

1. Administrative Registration

- The administrative registration is carried out at the beginning of the semester, by paying the multi-bank tuition fees through Undip's partner Bank and making a online registration on her-registrasi.
- Student administrative registration can be canceled if it turns out that the student is unable to meet the requirements at the evaluation stage.
- Administration registration flow (at University level):

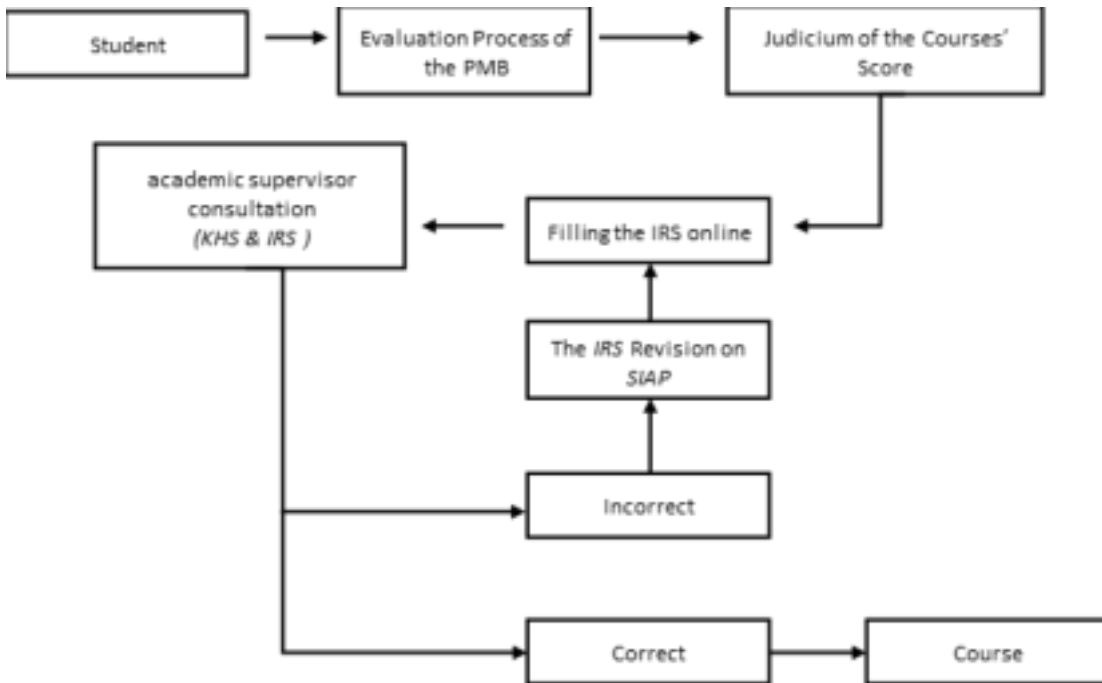


2. Academic Registration

- The academic registration is carried out by filling out the *IRS* online on *SIAP* web according to the appropriate curriculum for the students.
- The number of credits that can be taken is adjusted to the *IPS* in the last semester the student is active.
- The maximum number of credits a student can take in each semester is as follows:

Grade Point (<i>IP</i>) in the previous semester	Maximum Credits (<i>Credits</i>) to be taken
< 2,00	18
2,00 – 2,49	20
2,50 – 2,99	22
≥ 3,00	24

- Academic registration flow (at the Faculty level):



3. Double Degree

- Students are not allowed to be registered in 2 (two) or more majorities at a State Universities (University), unless they are involved in programs organized by the Indonesian Government through the Ministry.
- If a student is found to be registered in more than one majority as referred to in the first point above, the Vice Rector for Academic and Student Affairs will send a warning letter to the person concerned to immediately determine his preferred majority with a copy to the Dean.
- A statement letter of the student's choice as referred to in the second point above is delivered by the student to the Vice Rector for Academic and Student Affairs with a copy to the Dean should be made at least 20 (twenty) working days from the issuance of the warning letter.
- The university will issue a Rector's Decree regarding student resignation from one of the study programs.
- If the choice of study program is not submitted within the specified time limit, the university will issue a Rector's Decree regarding termination of the study relationship from the study program where the student is registered.

C. Curriculum

- The curriculum structure of the study program at the undergraduate level consists of:
 - a. Compulsory courses are subjects that must be included in a study program formulated to achieve key competencies;

- b. Elective courses are courses that students choose from within and / or outside their study program to broaden their horizons and simultaneously fulfill the minimum load requirements of a level of education.
- Elective courses can be:
 - a. A set of courses contained in a group of other specialization subjects;
 - b. A set of subjects selected from various study programs within Undip. If needed, elective courses can be taken from study programs at universities outside Undip that are accredited A (superior), both accreditation of study programs and institutions, or as stated in the cooperation agreement.
 - c. A set of activities that can be assessed in Credits (credits) units, such as internships, student exchanges, projects in villages, entrepreneurship, research, or community service which are carried out under the guidance of a lecturer appointed by the study program.
- Compulsory courses in a study program must be the same, whether it's regular class, international class, or cooperation class.
- Each undergraduate student is required to pass all compulsory subjects and a number of elective courses that are included in the study program curriculum structure.
- Each student can choose a combination of:
 - a. compulsory courses and elective courses in the study program; or
 - b. compulsory courses and selected courses from various study programs / faculties / other universities.
- Whatever combination the student chooses, the number of credits that may be taken must be within the study load limit for the undergraduate program.
- The equivalent load in the form of a thesis for compulsory courses of study program does not include the final project / thesis.
- Subjects that can be taken in the intermediate semester include repeat courses, remedial courses, new courses that do not have major practical / assignments, and / or courses outside the College / internship and have met the prerequisite requirements for courses set by the faculty .
- Subjects that cannot be taken in the intermediate semester are courses that are being taken in the current semester;
- To fulfill the period and study load, students can follow:
 - a. learning outside the study program in Undip is a maximum of 20 (twenty) credits;
 - b. learning in the form of lectures at the same or different study programs in tertiary institutions outside Undip or in the form of internships at non-tertiary institutions with a maximum of 40 (fourty) credits;
 - c. learning in study programs outside of Undip must be based on cooperation and have A (Excellent) accreditation, both study programs and universities;
 - d. the learning process in other study programs at different universities and non-tertiary institutions does not apply to study programs in the health sector;
 - e. The types of courses that can be taken in study programs at other tertiary institutions or non-tertiary institutions are regulated by each study program by a Rector's decree.

D. Study Load and Period

- The undergraduate program from High School / Vocation School / MA or any equivalent institution is designed for a maximum of 7 (seven) academic years or 14 (fourteen) semesters with a study load of at least 144 (one hundred and forty four) credits including the final project or thesis.
- The cross-track undergraduate education program implemented under a collaborative program is designed for a maximum of 5 (five) semesters with a study load of at least 144 (one hundred and forty four) credits, including credits recognized from the triple diploma program.
- Undergraduate students are required to take study load packages of a maximum of 22 (twenty two) credits in the first semester.
- The study load of the final project or thesis is 6 (six) credits.
- The Rector can determine activities / a number of activities that can be compared with the final project or thesis, which is outlined in the Rector's Decree.
- Activities that can be equalized include achievements in national and international championships, the discovery of extraordinary scientific works, and entrepreneurial activities in fields that are in accordance with the disciplines of the study program.

E. Lectures

1. Lecture System

- Lectures can be held using the face-to-face method and online / online.
- Online / online lectures as referred to in paragraph 1 can be conducted at a maximum of 50 (fifty) percent of the total face-to-face lectures for courses in the regular study program.
- For university compulsory courses, online / online lectures can also be held 100 (one hundred) percent of the total face-to-face.
- Every possible course can be converted into an online course (MOOC) that can be followed by the public society.
- MOOC can be implemented in a package or block system and converted into courses with a certain number of credits.
- The implementation of the learning process is prioritized by the SCL method.

2. Lecture Semester

- Lectures in the undergraduate program are divided into 2 (two) semesters as stated in the university's academic calendar each year, and can be held between odd semesters and even semesters.
- In one regular semester, an effective learning process is held for at least 16 (sixteen) weeks, including midterm and final semester exams.
- (2) The intermediate semester as referred to in paragraph (1) is held: for at least 8 (eight) weeks; student study load is not more than 9 (nine) credits; according to student learning load to meet the learning outcomes that have been set.
- If the intermediate semester is held in the form of lectures, face to face at least 16 (sixteen) times including the intermediate midterm exam and the intermediate semester final exam.
- Provisions regarding the intermediate semester are further regulated in the Rector's Regulation.

3. Class Schedule

- Towards the end of each semester, the faculty / study program sets a class schedule to run a curriculum.
 - The lecture schedule as referred to in paragraph (1) above includes at least:
 - a. Course and class name;
 - b. Course coordinator and class person in charge;
 - c. Lecture's schedule;
 - d. Lecture's place/room;
 - e. Lecturer.
 - A course can be held in several classes.
4. Semester Credit Unit (credits)
- One (1) credit for the learning process in the form of lectures, responses, or tutorials, consisting of:
 - a. face-to-face activities or online for 50 (fifty) minutes per week per semester;
 - b. 60 (sixty) minutes of structured assignment activities per week per semester; and
 - c. independent activity 60 (sixty) minutes per week per semester.
 - One (1) credit for the learning process in the form of a seminar or other similar form, consisting of:
 - a. face-to-face activities or online for 100 (one hundred) minutes per week per semester; and
 - b. 70 (seventy) minutes of independent activities per week per semester.
 - Calculation of learning load in a block system, modules, or other forms is determined according to the needs in meeting learning outcomes.
 - One (1) credit for the learning process in the form of practicum, studio practice, workshop practice, field practice, research, community service, and / or other similar forms of learning, 170 (one hundred and seventy) minutes per week per semester.
 - Course material in an education and training (education and training) or training organized by an institution that collaborates with Undip can be recognized as a course with a certain number of credits.
 - The 1 semester certified internship program can be recognized as a course with curriculum learning outcomes set by the study program.
5. Lecturer
- a. Course' Lecturer
 - The lecturer who teaches courses performs the duties and responsibilities:
 1. planning lessons;
 2. carry out the lectures;
 3. carry out the assessment of the learning outcomes and enter the value of courses into the Academic Information System for Education, Research and Community Service (*SIAP*) according to the schedule specified in the academic calendar;
 4. compile and evaluate test materials in order to obtain valid test materials in accordance with the learning objectives;
 5. carry out the teaching management functions which include:
 - a. set the time allocation for lectures;
 - b. enforce the lecture discipline; and
 - c. inform the test / exam / assignment scores to the students.

- b. Academic Supervisor
 - Each student has an academic supervisor appointed by the faculty / study program.
 - Academic advisers for undergraduate students are permanent lecturers with a minimum Masters degree.
 - Academic supervisors have duties:
 1. direct students to prepare study plans and provide
 2. consideration of choosing courses to be taken;
 3. approve the student IRS in SIAP;
 4. give consideration to students about the number of credits that can be taken;
 5. follow the development of supervised student studies.
 - If the academic supervisor is unable to carry out his duties, the Head of the Study Program temporarily takes over the academic supervisor's duties but for IRS approval it is carried out by the Vice Dean of Academic and Student Affairs.
 - The implementation of the academic supervisor's duties is one component of the lecturer performance evaluation.
- 6. International Mobility Requirements for the IUP Program
 - Especially for the International Undergraduate Program (IUP), students are required to carry out international mobility by carrying out a learning process of at least one (1) semester abroad with partner universities
 - This learning process must have credits that will be recognized through the credit transfer system (CTS) with partner universities abroad.
 - The implementation of this credit transfer follows the provisions that have been regulated by the cooperation document (MoU) with partners, and follows the conditions set by Universitas Diponegoro.

F. Assessment and Evaluation of Learning Outcomes

- 1. Assessment of Learning Outcomes
 - Assessment of student learning outcomes aims to measure the achievement of competencies determined by the study program.
 - Assessment of student learning outcomes must include hard skills and soft skills aspects that can be done in the form of:
 - a. written examinations, oral examinations and / or practical / skills exams, as well as portfolios;
 - b. final project can be in the form of a thesis, or other equivalent forms;
 - c. based on certain reasons that can be accounted for, the assessment of learning outcomes can be done in other forms.
 - The final grade of learning outcomes is based on several assessment components and is set forth in the formula set by each study program.
 - Scoring system:
 - a. assessment of learning outcomes expressed in letters, namely using letters A, B, C, D, and E;
 - b. Minimum passing grade of the final / thesis is B;
 - c. To convert numeric values into letter values and weighted letter values, the following guidelines are used:

Number	Value Range	Letter Value	Letter Weight Value
--------	-------------	--------------	---------------------

≥ 80	A	4.00
70 - 79.99	B	3.00
61 - 69.99	C	2.00
51 - 59.99	D	1.00
≤ 50.99	E	0.00

- d. students are declared to have passed the course, if they get a C grade
 - e. students who get E are required to repeat the learning program and exams in the regular semester or intermediate semester;
 - f. students who get D, C and B can make improvements in the regular semester, or remedies in the current semester, or improvements in the intermediate semester, and the grades used are the best scores;
 - g. students who have repeated 3 (three) times and fulfilled lecture obligations and have completed assigned assignments are entitled to a minimum C test score determined by the Head of the Study Program;
 - h. if for some reason the value cannot be determined, then the TL value is given which means "Incomplete" with a zero weight value (0). If up to the IRS filling in the following semester the score is still TL, the student is deemed not to have passed (E);
 - i. the lecturer prioritizes the Benchmark Reference Assessment (*PAP*) approach;
 - j. level of success:
 1. the level of student success in one semester is stated by *IPS* (Semester Achievement Index);
 2. in the calculation of social studies, the credit weight for each course is only used once as a divider and the value used is the highest success score;
 3. The *IPS* calculation uses the following formula:

$$IPS = \frac{\sum KN}{\sum K}$$
 where K is the amount of credits for each course, and N is the value of each course;
 4. GPA calculations using the formula as mentioned above with K is the total number of credits of courses that have been taken with the highest score and N is the value of all courses obtained;
- Assessment of student learning outcomes is carried out periodically according to the curriculum.
 - Assessment of learning outcomes in each course is carried out in each semester.
 - The assessment is carried out based on the principles of suitability, accountability, transparency, honesty and fairness.
 - The aspects that are measured in the evaluation of learning outcomes are:
 - a. academic abilities that include cognitive, affective, and psychomotor aspects, which are tailored to the type and purpose of learning in each subject; and
 - b. behavioral skills, including academic honesty, discipline, politeness, ability to interact, and work together.
 - Exam Requirements
 - a. Semester exam 's requirements

1. registered as participants in lectures / learning activities, namely listed in the List of Class' Participants (*DPK*);
2. has attended lectures / learning activities at least 75 (seventy five) percent.
- b. Final examination / thesis requirements
 1. has met the credit load required by the faculty / study program courses;
 2. has been declared free from plagiarism in the final project / thesis through specific application;
 3. has fulfilled all administrative requirements at both the level faculty and at the university level.
- The exam requirements, exam schedule, validity of the exam participants and examination rules are further regulated by the faculty.
- The test result scores are announced in accordance with the applicable regulations.
- In the event that a lecturer or a team of lecturers does not immediately provide a semester exam result score until the specified deadline, or no later than 3 (three) days before the IRS filling schedule, the Dean may give a B grade to all students who qualify as exam participants.
2. Evaluation of Learning Outcomes
 - Evaluation of Learning Outcomes is an assessment criterion that is carried out in stages towards the achievement of the GPA to determine the ability of students to continue their studies.
 - Evaluation of student learning outcomes for a course is carried out by a lecturer or a team of lecturers to monitor the process and development of student learning outcomes.
 - Evaluation can be done by means of observation, giving assignments, written examinations and / or oral examinations.
 - Exams can be held through quizzes, midterm exams, final semester exams, and final / thesis examinations.
 - Evaluation of the learning outcomes of undergraduate students from high school or equivalent:
 - a. Phase I is carried out at the end of semester 3 (three) with the following conditions:
 1. able to collect at least 35 (thirty five) credits with a GPA ≥ 2.50 (two point five zero);
 2. if able to collect > 35 (thirty five) credits, but GPA < 2.50 (two point five zero) then the highest score is taken up to 35 (thirty five) credits with a GPA ≥ 2.50 (two point five zero).
 - b. Phase II is carried out at the end of semester 7 (seven) with the following conditions:
 1. able to collect at least 85 (eighty five) credits with a GPA ≥ 2.75 (two point seven five);
 2. if able to collect > 85 (eighty five) credits, but GPA < 2.75 (two point seven five) then the highest score is taken up to 85 (eighty five) credits with a GPA ≥ 2.75 (two point seven five).
 - c. Stage III is carried out at the end of the program
At the latest at the end of semester 14 (fourteen), students must have collected

and passed all the credits set for the undergraduate program and a GPA ≥ 2.00 (two point zero zero).

- Students who fail to meet the evaluation requirements are considered unable to participate in academic activities.
- Students who cannot fulfill the evaluation requirements are advised to submit a resignation letter to the Rector through the Dean.
- The university will issue a Rector's Decree on resignation students from one of the study programs.
- If the student does not submit an application for resignation, the university will issue a Rector's Decree regarding termination of study relations.
- Procedures for submitting resignation are listed in the Attachment to this Regulation.

G. Student Status

- In each semester, students have one specific academic status, namely:
 1. active, namely carrying out administrative registration and academic registration as well actively conducting lecture activities;
 2. inactive (absent), namely not carrying out administrative registration and / or academic registration;
 3. academic leave, namely not carrying out academic activities for 1 (one) or 2 (two) semesters in a row or not consecutively with the approval of the Dean because of the wishes of the students;
 4. academic leave for special reasons, namely not carrying out academic activities for 1 (one) or 2 (two) consecutive semesters with the approval of the Dean due to unavoidable obstacles;
 5. study transfer is a change in the status of a student from one study program to another within Undip, as well as a transfer from a domestic or foreign University to Undip;
 6. Drop Out (DO) is a condition in which a student is unable to meet the minimum requirements to continue his studies, either for academic and / or non-academic reasons;
 7. passed, that is, has fulfilled all administrative and academic requirements at Undip;
 8. resign, which is the right of every student to relinquish his status as Undip student which is determined by the Decree of the Undip Rector after the person concerned submits a written application to the Dean;
 9. died, that is, he did not continue his studies because he died, based on a certificate / notification from the Dean.
- Students' Academic Leave :
 1. Academic leave is a period of not participating in academic activities for at least 1 (one) semester and a maximum of 2 (two) semesters, either sequentially or not.

2. Academic leave can only be given to students who have participated in academic activities for at least 2 (two) semesters, except for academic leave for special reasons.
 3. Academic leave for special reasons is academic leave that is given because students experience unavoidable obstacles, including childbirth, carrying out state duties, university assignments or undergoing medical treatment which makes it impossible to participate in academic activities.
 4. Leave is counted as the study period.
 5. Academic leave permission is not allowed for the past semester (no retroactive).
 6. Students who are on leave status are required to pay tuition fees in the amount of 50 (fifty) percent of the tuition fee per semester.
 7. For academic leave that is submitted after the lecture period, the tuition fee that must be paid is 100 (one hundred) percent of the tuition fees per semester.
 8. Approval for academic leave by the Dean is issued in the form of a permit letter.
 9. Students who are granted the leave permission are not allowed to carry out academic activities.
 10. In granting the leave approval, the Dean delivers the copies to the Vice Rector for Academic and Student Affairs and the Vice Rector for Resources;
 11. Students who are serving prison sentences / suspended sentences cannot apply for academic leave.
- Academic Leave Procedure:
 1. Applications for academic leave are submitted by the student concerned to the Dean during the administrative registration period, by filling in the form available in the faculty academic administration section and attach:
 - a. academic transcript;
 - b. proof of latest tuition (*SPP / UKT*) payment;
 - c. photocopy of Student Identity Card (KTM); and
 - d. supporting documents.
 2. Based on the leave permit letter from the Dean, the faculty / school system operator is obliged to update the student's status to leave before the administrative registration period ends.
 3. The applicant makes a payment of 50 (fifty) percent of the semester tuition fees that will run and must be paid during the administrative registration period.
 4. If the applicant has obtained a leave permit but does not pay the tuition fee which is his obligation during the registration period, the leave permit is canceled and the applicant's status changes to an inactive student (absent).
 - Inactive Students (Absent)
 1. Students who do not carry out administrative registration and / or academic registration will obtain inactive academic status (absent) in the current semester and the study period is calculated.
 2. Students who are inactive (absent) are required to pay tuition fees of 100 (one hundred) percent during the absent semester.
 3. Students who are inactive (absent) for 2 (two) consecutive semesters or 4 (four) semesters are not consecutively declared as having lost their status as students.

H. Study Transfer Program

- Students can apply for a study transfer program to obtain credit transfer for courses that have been obtained in other study programs, both study programs at universities and other universities.
 1. Study Transfer in the Undip Environment
 - Students can do a transfer study in Undip if:
 - a. has completed academic activities for at least 2 (two) consecutive semesters;
 - b. comes from a study program that is in the same line and has the same accreditation or one level higher;
 - c. not for breaking the rules of the campus life or other similar reasons;
 - d. approved by the faculty, both the original faculty and the intended faculty, through the consideration of the department and / or study program, taking into account the capacity of the capacity and / or the results of the recognition of the courses that have been taken and / or the remaining study period;
 - e. applications for study transfer are submitted by students no later than 4 (four) weeks before the start of the odd / even semester lecture according to the academic calendar.
 - Study Transfer program is only permitted once.
 - Credible transferable courses must meet the following requirements:
 - a. contains material equivalent to the courses contained in the curriculum of the study program that has been followed;
 - b. If the courses taken do not meet the criteria in point a, but are considered to support the achievement of the competencies, they can be transferred as elective courses.
 - The length of study that has been taken is still taken into account in the study period at the intended faculty / department / study program.
 - Student's Study Transfer is determined by the Rector's Decree after obtaining approval from the intended faculty / department / study program.
 - The procedure for submitting a study transfer application at Undip is listed in the Attachment to this Regulation.
 2. Study Transfer program from other state universities (*PTN*)
 - Undip accepts transfer students from other state universities at the beginning of the odd semester.
 - Undip accepts transfer students from other state universities if:
 - a. The faculty / department / study program of the original University must be of the same type and in line with the intended faculty / department / study program at Undip and with an accreditation rating from the National Accreditation Board-Higher Education (BAN-PT) / Independent Accreditation Institute-Higher Education -PT) which is in the same level or higher;
 - b. not in the status of being issued / dropped out of study from another University;

- c. never violated the rule of the campus, university or faculty life or other similar causes, which are stated in a certificate from the institution of origin;
- d. The reasons for moving because of following a husband / wife (confirmed by a certificate from the competent authority);
- e. as a regional delegate / University (strengthened by a letter of proposal from the Regional Government or the relevant Rector).
- The length of study obtained at the original University is at least 2 (two) semesters and / or a maximum of 8 (eight) semesters with the following conditions:

Length of Study	Number of credits	PPK
2 (two) semesters	36	≥ 3.00
4 (four) semesters	72	≥ 3.00
6 (six) semesters	108	≥ 3.00
8 (eight) semesters	135	≥ 3.00

- The length of study that has been taken, is still taken into account during the study period at the intended Undip faculty / department / study program.
 - Applications for study transfer program are submitted no later than 4 (four) weeks before the start of the odd semester of study.
 - Approval of the study transfer program needs to consider the capacity of the faculty / department / study program in Undip, subject conversion, and the remaining study period.
 - Student's Study Transfer Program is determined by the Rector's Decree after obtaining approval from the intended faculty / department / study program.
 - The Rector may assign other than the aforementioned provisions with special considerations, including:
 - a. political case;
 - b. unrest;
 - c. security
 - The procedure for submitting a study transfer application from another University is regulated in the Annex to the regulation
3. Study Transfer program from Foreign Universities
- Undip accepts transfer students from overseas universities at the beginning of each odd semester.
 - Undip accepts moving Indonesian / foreign students from overseas universities that are recognized by the Directorate General of Higher Education, and has attended education for at least 2 (two) semesters, passed a placement test conducted by the intended study program and fulfilled the applicable regulations.
 - Applications for the study transfer are submitted no later than 4 (four) weeks before the start of the odd semester of study.
 - For foreign students from foreign universities who will move their studies to become students at Undip, they must submit the following requirements:
 - 1. Curriculum Vitae;
 - 2. photocopy / copy of the Degree Certificate and academic transcripts;

3. a letter of guarantee of financing while attending the education in Indonesia in the form of a bank account;
 4. photocopy of a passport that is still valid for at least 1 (one) year;
 5. a statement that the person concerned will not take any work while studying in Indonesia;
 6. the statement letter of complying the legislation forced in Indonesia;
 7. recent photograph;
 8. health certificate from the competent authority; and
 9. Permit letter from the Directorate General of Higher Education.
- For Indonesian citizens from overseas universities who will move their studies to become the students at Undip, they must submit the following requirements:
 1. Curriculum Vitae;
 2. photocopy / copy of the Degree Certificate and the academic transcripts;
 3. the statement letter of complying the legislation forced in Indonesia;
 4. recent photograph;
 5. health certificate from the competent authority.

I. Drop Out of Study

- Undergraduate students are declared to have dropped out of study if:
 1. cannot meet the requirements for evaluating learning outcomes
 2. declared unfit for further study on the basis of medical examination considerations (both physically and mentally) from a team of doctors appointed by the Head of University;
 3. receive sanctions for serious academic violations;
 4. Obtain a court decision that has permanent legal force with a sentence of at least 2 (two) semesters.
- Undergraduate students who drop out of study because they cannot meet the requirements of the learning outcomes' evaluation and are declared not eligible to continue their studies on the basis of medical test considerations, may:
 1. submitting a resignation letter that is approved by the parents, it is known that the academic advisor / head of the study program is addressed to the Dean;
 2. The Dean submits a letter of request to the Rector for the issuance of a Rector's Decree concerning resignation;
 3. The Rector, based on the recommendation of the Dean, issues a Rector's Decree regarding resignation;
 4. if within 2 (two) months from the time the student is declared not eligible for further study the student does not propose to resign, then the Rector will issue a Rector Decree regarding the termination of the study relationship.
- Undergraduate students who drop out of study due to sanctions for serious academic violations and receive a court decision that has permanent legal force:
 1. within 1 (one) month at the latest after the decision by the legal team
Undip as outlined in a Rector's Decree or a published court decision, the Dean submits an application letter to the Rector for the Rector's Decree to be issued regarding termination of the study relationship;
 2. Based on the recommendation of the Dean, the Rector issues a Rector Decree regarding termination of the study relationship.

J. Guidance and Counseling

- Students who have academic problems, the implementation of the guidance and counseling is carried out at the study program stage.
- The implementation of the guidance and counseling at the study program stage is carried out by the academic advisors, counselors or those appointed by the faculty, in the form of the Faculty Student Consultation Board (*BKMF*).
- The implementation of the guidance and counseling at the university stage is carried out by the counselors or those appointed by Undip in the University Student Consultation Board (*BKMU*).
- If the guidance and counseling program at the faculty are not enough to solve the problem, it can be recommended / referred to the *BKMU*.

K. Community Service Program (*KKN*)

- Undergraduate students are required to participate in the *KKN* activities.
- The requirements for *KKN* participants are students who have passed the course and have accumulated cumulative credits of at least 100 (one hundred) credits.
- The implementation of *KKN* is coordinated by the university and is further regulated in the applicable implementation guidebook.
- The *KKN* implementation schedule is regulated in the academic calendar which is stipulated by a Rector's Decree.
- The Rector can determine certain activities that are recognized and equalized with the *KKN*, which are outlined in the Rector's Decree.
- The procedures and requirements for *KKN* registration are further regulated in the Rector's Regulation.

L. *Merdeka Curriculum: Merdeka Belajar, Kampus Merdeka*

1. The Objective of the *Merdeka* Curriculum

The *Merdeka* Curriculum is a learning program initiated by the Ministry of Education and Culture, and began to be disseminated to the public in 2020. Learning in the *Merdeka* Curriculum provides challenges and opportunities for the development of the innovation, creativity, capacity, personality, and student needs, as well as developing the independence in seeking and discovering the knowledge through reality and field dynamics. Such as, ability requirements, real problems, social interactions, collaboration, self-management, performance demands, targets and achievements.

2. Types of Off-Campus Activities in the *Merdeka* Curriculum

In implementing the *Merdeka Belajar* policy - *Kampus Merdeka*, students are given the right to study three semesters outside the study program, whether it is outside the study program within the university, in the same study program at a different university, plunge into the society in carrying out the social programs, or in the form of work practices in industries relevant to the study program. The details of the types of activities in the *Merdeka Belajar - Kampus Merdeka* program are:

a. Student exchange

Student exchange is a program that allows a student to take lectures and conduct learning outside of his study program, where the credit in this program is counted

as part of the credit towards the graduation. Thus, there will be a transfer of credit between different study programs. Some of the types of student exchange programs are:

- 1) Student Exchange between Study Programs at the same College
- 2) Student Exchange in the same Study Program at different universities
- 3) Student Exchange between Study Programs at different universities

In implementing this student exchange program, the college has prepared an exchange system between study programs within the university, and has collaborated with partner universities for the student exchange program and the credit transfers.

b. Internships / Work Practices

In the internship / work practice program, students will be facilitated to gain work experience in industry as part of the learning for 2 semesters (12 months), where an internship credit of 1 semester / 6 months is equivalent to 20 credits. The amount of credits for this work practice is then equalized and converted to the number of credits for courses on campus that are part of the credit requirements for the graduation.

The implementation of this internship / work practice will be preceded by a memorandum of understanding between the study program and industry partners that are relevant to the study program, where students will be able to gain skills according to the learning outcomes of the study program.

c. Teaching Assistance in the Education Unit

Learning activities in the form of teaching assistance are carried out by students in educational units such as elementary, middle and high schools. The school where the teaching practice is located can be in a city location or in a remote area.

Implementation of teaching assistance in educational units will be preceded by a memorandum of understanding between the study program and school partners to be able to formulate teaching assistance activities carried out by students

d. Research

Research / research activities in *Merdeka Belajar* can be carried out in the form of research activities at research institutes / study centers that are conducting research relevant to the student's field of study. Included in this activity are laboratory research, field research, and various other forms of research that have been agreed upon by study programs and research institute partners.

e. Humanity Project

A humanitarian project is an activity that involves the students in social activities in communities. Such as, natural disaster relief activities, development of disadvantaged communities, implementation of community empowerment programs, and various other social activities. The implementation of this humanitarian project program will be preceded by a memorandum of understanding with partner organizations implementing the humanitarian activities, both from within and outside the country (such as, yet not limited to, Local government, *PMI*, *BPBD*, *BNPB*, UNESCO, UNICEF, WHO, UNOCHA, UNHCR, etc.).

f. Entrepreneurial Activities

Entrepreneurship programs can be carried out by compiling a syllabus of entrepreneurial activities that can meet 20 credits / semester or 40 credits / year. This program can be a combination of several courses from various study programs offered by the Faculties inside and outside the tertiary institutions, including courses / micro-credentials offered through online and offline learning.

g. Independent Study / Project

Independent study / project activities are carried out as a complement to the curriculum that has been taken by students. This activity can be used as a complement to topics that are not included in the lecture schedule, but are still available in the study program or faculty syllabus. Independent project activities can be carried out in the form of cross-disciplinary group work. The equalization of independent study activities into courses is calculated based on the contribution and role of students as evidenced in activities under the coordination of the supervisor.

h. Developing a Village / Thematic Community Service Program

Thematic Community Service (*KKNT*) program is a form of learning activity that provides learning experiences for students to live in a community outside the campus, which directly identifies potentials with the community and handles problems. So that, they are expected to be able to develop the village / regional potential and formulate solutions for the problems in the village. The *KKNT* activities are expected to sharpen the soft skills of partnerships, cross-disciplinary / scientific teamwork (cross competencies), and student leadership in managing the development programs in rural areas.

3. Study Program Conversion Team

The Conversion Team is a team formed at the study program level to provide consideration and assessment between off-campus activities with the weight of learning credits in the study program. This Conversion Team consists of study program managers plus study program lecturers who are deemed to be able to provide input and supervision on the equal weight of activities to be taken by students. The Conversion Team includes:

- a. Initiate study program cooperation with partners to be formalized in a memorandum of understanding (MoU)
- b. Arrange procedures for implementing activities outside the campus, including coordinating with partners to think about and agree on procedures together with partners
- c. Arrange provisions for the conversion of the weight of student activities outside the campus with the weight of credit that students must take as a graduation requirement
- d. If possible, conduct field monitoring of student activities outside the campus. Such as, in industry, in villages, in the field of humanitarian projects, etc.
- e. Receive and review all proposals for off-campus student activities, assess their feasibility, and provide a decision whether or not these activities can be carried out as part of the weight of learning

4. Mechanism of Taking Off-Campus Activity

- a. The study program facilitates all types of *Merdeka Belajar: Kampus Merdeka* activities (as points above) by completing the necessary administrative requirements (agency approval, MoU documents, implementation procedures, etc.)
- b. Students submit applications / proposals to the Study Program to take part in one of the activities that have been provided in one semester. This proposal includes the types of activities proposed, time, place, partners, and technical provisions that have been arranged in the procedure for implementing learning activities outside the campus.
- c. The Study Program brings student proposals to the Conversion Team forum to be given consideration of the feasibility and weight of the activities proposed. The decision whether the activity can or cannot be carried out is issued by the Conversion Team. The appointment of a student activity supervisor also received consideration from the Conversion Team.
- d. If the student's proposal is approved by the Conversion Team, then the student will carry out activities outside the campus at the specified time. If possible, the Conversion Team in conducting field monitoring on student activities.
- e. The implementation of student activities outside the campus will be guided by a Supervisor who will continue to coordinate with students and partners in carrying out activities.
- f. At the end of off-campus student activities, students must compile an activity report which will be part of the final assessment of the activity. In addition, the partners will also provide an assessment which is then accumulated with the Advisory Lecturer assessment which will form the acor value of the activity.

M. Off-Campus Learning Recognition

1. Credit Transfer:

- a. Students can apply for credit transfer on the courses obtained in other study programs, either study programs at Undip or other universities.
- b. The payment of the tuition fees for Undip students and students from other universities participating in the credit transfers program are arranged in accordance with the cooperation agreement signed by both parties.
- c. Students from other universities, both from within and outside the country, who take part in the credit transfer program or other similar programs must be registered as Undip's credit transfer students.
- d. Students transferring credits from other universities both from within and outside the country can take several courses in the same study program.
- e. At the end of the program, students who take part in the program as referred to in paragraph (2) above are required to submit a study report with the passing score obtained, to be recognized as a course that has been taken and passed.
- f. Recognition of courses for the credit transfer students is a proof that they have completed the student exchange program and the credit transfer is a certificate signed by the Rector of the University where the students complete their studies
- g. The study period of the credit transfer students is fully calculated as the active student study period.
- h. Students who take part in the credit transfer program have an active academic status and continue to do the HER Registration.

2. Joint Degree, Double Degree, Twinning Program

- Joint degree and double degree programs are implemented by:
 - a. mutually acknowledge the student's graduation in a number of similar courses from Undip and the partner universities;
 - b. take and pass the courses, other than the following courses referred to in the point a, which is required by Undip and partner universities;
 - c. held with partner universities in allied study programs;
 - d. students who will take part in joint degree or double degree programs must have a GPA of more than 3.50 (three point five zero) and a minimum TOEFL score of 500 (five hundred) or an IELTS / TOEIC score according to the requirements of the Partner University;
 - e. the number of credits that must be taken at Undip is at least 50 (fifty) percent of the total study load;
 - f. Study programs that carry out the joint degree or double degrees program at Undip must be accredited at least B (Very Good);
 - g. Partner study programs in the country must have at least the same accreditation as the study program at Undip.
- Joint degree, double degree and / or credit transfer programs are carried out based on a Memorandum of Understanding (MoU) between Undip and partner universities.
- Domestic partner universities that can carry out educational cooperation must be accredited A (Excellent) and foreign universities must have a good reputation in its country.
- The cooperation agreement for the implementation of the joint degree, double degree and / or credit transfer is carried out by the faculty.

N. Student Academic Awards

- Students who get academic achievements both under the Director General BELMAWA and outside the BELMAWA Director General at the national and international levels will be given special academic awards.
- Special academic awards related to paragraph (1) will be regulated by a Rector's Regulation.

O. Student Graduation

- Students are declared to have passed the study based on the determination of graduation at the faculty.
- The determination of graduation can be carried out through the judiciary at the study program level.
- Students are declared to pass if they meet the following requirements:
 1. has passed the final / thesis examination in front of the examiners or a team of examiners;
 2. has submitted a revised final project / thesis that passes the detection of anti-plagiarism with certain applications;

3. has the status of an active student in that semester and does not exceed the maximum study period set by the university;
 4. complete all administrative obligations including returning all borrowed library / laboratory collections;
 5. has completed all obligations during the study period and / or assigned taCredits in accordance with the curriculum set for the study program (including revised final projects);
 6. has uploaded a summary of the final project / thesis in the Undip repository;
 7. have the ability to speak English proved by a TOEFL certificate with a score of 400 or its equivalent.
- Students who do not submit the revision within 1 (one) month from the implementation of the final / thesis examination, are obliged to take another test.
 - Graduation after completing the undergraduate program can be awarded with or without predicates consisting of: (1) Satisfactory; (2) Very Satisfying; (3) Praise (Cumlaude);
 - The predicate of graduation "Satisfactory" is given if you get a GPA of 2.76 (two point seven six) up to 3.00 (three point zero zero).
 - The predicate of graduation "Very Satisfying" is given if you get a GPA of 3.01 (three point zero one) up to 3.50 (three point five zero).
 - The predicate for graduation "Praise" (Cum laude) is given if you get a GPA of 3.51 (three point five one) up to 4.00 (four point zero zero).
 - The Rector gives a certificate of appreciation to the graduates with the predicate of "praise".

P. Graduation Ceremony

- Students who have passed their undergraduate education at Undip are required to attend the graduation ceremony in the graduation period, or at the latest 1 (one) period of graduation since they are declared graduated.
- Students who have passed the undergraduate program will receive a diploma, academic transcript, SKPI.

Q. Academic Degree

- A bachelor's degree is a title given to Undip graduates who have passed the undergraduate academic education program.
- The title and its abbreviation are further regulated in the Undip Rector's Decree.
- Bachelor degrees at FISIP are:
 1. S.A.P = Bachelor of Public Administration
 2. S.I.P = Bachelor of Political Science
 3. S.I.Kom. = Bachelor of Communication Science
 4. S.A.B = Bachelor of Business Administration
 5. S. Sos. = Bachelor of Social

R. Student Academic Documents

1. Study Result Card (*KHS*)
 - *KHS* contains information about:
 - a. Undip logo;
 - b. Name of Universitas Diponegoro;

- c. Full name of the *KHS* owner;
 - d. Student Identification Number (*NIM*);
 - e. Name of study program;
 - f. Faculty name;
 - g. Place, date, month and year of issuance of *KHS*;
 - h. Name, Employee Identification Number (*NIP*) and signature of the Vice Dean for Academic and Student Affairs;
 - i. Faculty stamps;
 - j. All names of courses taken, credit scores and grades;
 - k. *IPS* (Semester Achievement Index);
 - l. GPA.
- *KHS* is published in 4 (four) copies, each of which is given to students, academic advisors, parents / guardians and academic administration archives.
 - A valid *KHS* is the one that has been signed by the Academic Adviser.
2. Academic History
- Academic history records chronologically all academic activities of a student from the time he first entered as a university student until he quit, whether due to graduation, dropping out of study, or resigning.
 - The academic status of students in each semester is recorded in the academic history.
 - Academic history is used as a source of information for students, academic advisers, and study programs about the success of student studies.
 - Academic history can be published for specific purposes at the request of students.
 - The academic history that will be used as referred to in paragraph (4) above is approved by the Vice Dean for Academic and Student Affairs.
3. Degree Certificate
- Degree Certificate is given to student who has passed a study program, after having decided on the implementation of the graduation determination.
 - The Degree Certificate contains information about:
 - a. National Degree Certificate Number (*NINA*);
 - b. Undip logo;
 - c. Undip name;
 - d. higher education accreditation pronouncement number;
 - e. study program accreditation pronouncement number;
 - f. full name of the certificate holder;
 - g. place and date of birth of the certificate holder;
 - h. Identity Number (*NIK*) or passport number for foreign student;
 - i. Student ID Number;
 - j. higher education programs;
 - k. name of study program;
 - l. awarded titles and their abbreviations;
 - m. graduation date, month and year;
 - n. place, date, month and year of the issuance of the certificate;
 - o. name, Employee Identification Number (*NIP*) and the signature of the Rector and Dean;
 - p. university stamp;
 - q. photo of the certificate holder in black and white size 3 x 4.

- The Degree Certificate is written in letters and sizes standardized by Undip.
- The date of the issuance of the diploma is the date the student has passed and meets the graduation requirements
- The Degree Certificate is signed by the Rector and Dean.
- Certificates are issued in Indonesian and can be translated in English on a separate sheet, and signed by the Dean or appointed official functionary and is authorized to translate it.
- A Degree Certificate is issued once for each graduate.
- If the certificate is lost or damaged, the certificate owner can request a replacement letter for the Degree Certificate
- Certificates will be given when the students have met all administrative requirements at the faculty / school level and / or at the university stage.
- The procedure for issuing a Degree Certificate and a replacement letter of the certificate is regulated in the Undip Rector's Regulation.

4. Academic transcript

- Academic transcripts are given to students who have graduated from a study program after being decided in a graduation determination forum.
- Academic transcripts contain information about:
 - a. Undip name;
 - b. Undip logo;
 - c. Academic transcript number;
 - d. Faculty name;
 - e. Full name of the academic transcript holder;
 - f. Place and date of birth of the owner of the academic transcript;
 - g. Identity Number (*NIK*);
 - h. Student Identification Number (*NIM*);
 - i. National Diploma Number (*NINA*);
 - j. Higher education programs;
 - k. Name of the study program;
 - l. Date, month and year of entry;
 - m. Graduation date, month and year;
 - n. List of courses taken and passed, credit weight, and grades
 - i. Has been obtained, from the first semester to the final semester;
 - o. Grade Point Average (*GPA*);
 - p. Predicate of graduation;
 - q. The title of thesis;
 - r. The place, date, month and year of publication of the academic transcript;
 - s. Name, Employee Identification Number (*NIP*) and signature of the Dean;
 - t. Faculty stamps;
 - u. Photo of the certificate holder in black and white size 3 x 4.
- All courses taken by students, including the repeated ones and those obtained by the credit transfer program, are included in the academic transcript.
- Academic transcripts are written in letters and sizes standardized by Undip.
- Academic transcripts are published in Indonesian and can be translated into English.
- Academic transcripts are signed by the Dean or Vice Dean of the Academic and Student Affairs.

- Academic transcripts are published once for each graduate.
- If the academic transcript is lost or damaged, the owner of the academic transcript can ask for a certificate to replace the academic transcript.
- Academic transcripts will be given if the students have met all administrative requirements at the faculty / school / study program level and / or at the university level.
- The procedure for publishing the academic transcripts is regulated in the Undip Rector's Regulation.

5. Diploma Supplement (*SKPI*)

- *SKPI* is given to students who have graduated from a study program, after it has been decided in determining graduation.
- *SKPI* contains information about:
 - a. Undip logo;
 - b. Undip name;
 - c. faculty name;
 - d. name of study program;
 - e. *SKPI* number;
 - f. full name of the *SKPI* owner;
 - g. place and date of birth of the *SKPI* owner;
 - h. Identity Number (NIK);
 - i. Student Identification Number (NIM);
 - j. date, month and year of entry;
 - k. graduation date, month and year;
 - l. National Diploma Number (NINA);
 - m. awarded titles and their abbreviations;
 - n. length of study;
 - o. the number of credits earned;
 - p. Grade Point Average (GPA);
 - q. Undip establishment decision;
 - r. Undip accreditation status and study programs;
 - s. academic education;
 - t. degree program;
 - u. *KKNI* level;
 - v. admission requirements;
 - w. language of instruction;
 - x. scoring system;
 - y. type and further higher education;
 - z. the learning outcomes of the study program graduates according to the competence of graduates
 - i. In narrative;
 - aa. Competency certificates and or soft skills;
 - ab. work competency ranking according to *KKNI*
 - ac. schemes about the higher education system
 - ad. place, date, month and year of issuance of the *SKPI*;
 - ae. name, Employee Identification Number (NIP) and signature of the Dean;
 - af. the faculty stamp.

- SKPI issuance date is the issuance date of the certificate.
- SKPI is published in Indonesian and can be translated into English.
- SKPI is signed by the Dean or Vice Dean of Academic and Student Affairs.
- SKPI is issued once for each graduate.
- If the SKPI is lost or damaged, the *SKPI* owner can request a duplicate of the SKPI.
- SKPI will be given if the student has fulfilled all administrative requirements both at the faculty and university stages.
- Provisions related to the *SKPI* and *SKPI* replacement certificates are further regulated in the Rector's Regulation.

S. Academic Offenses

1. Types of Academic Offenses

- a. Minor academic violations include:
 - 1) copying and / or cheating:
is an act intentionally or not, using or trying to use the information materials or other study equipments without permission from the lecturer concerned in academic activities.
 - 2) assistance or attempted assistance for minor academic violations: is an act intentionally or not, assisting or trying to help to provide the facilities or infrastructure that can lead to minor academic violations.
 - 3) inclusion in minor academic violations:
is an act intentionally or not, cooperating with or participating in committing or ordering actions that cause minor academic violations.
- b. Medium academic violations are in the form of:
 - 1) jockey:
is an act intentionally or not, replacing position or carrying out taCredits or activities for the benefit of others, at the request of others or their own will, in academic activities.
 - 2) repetition of minor academic violations
 - 3) assistance or attempted assistance for medium academic violations:
is an intentional act or not, helping or trying to help provide the facilities or infrastructure that can cause medium academic violations.
 - 4) inclusion in medium academic violations is:
is an intentional act or not, cooperating or participating in committing or ordering actions that cause medium academic violations.
- c. Serious academic violations include:
 - 1) plagiarism:
is an act intentionally or unintentionally in obtaining or trying to obtain credit or value for a scientific work, by quoting part or all of the work and / or scientific work of another party that is recognized as scientific work, without stating the source accurately and sufficiently.
 - 2) forgery:
is an act intentionally or unintentionally, without the authorized permission to replace or modify / falsify symbols (stamps), letterheads and / or instruments in correspondence in academic administration, names, signatures,

grades or academic transcripts, diplomas, student identification cards , assignments, practicum reports, information, or reports within the scope of academic activities.

- 3) gratification:
is giving a gift or promise, while it is known or it can be reasonably presumed that the gift or promise was given to motivate a lecturer or educational staff to do or not do something in his position, which is contrary to their obligations.
- 4) bribery:
is an act intentionally or unintentionally, influencing or trying to influence others by means of cajoling, giving gifts or threats with the intention of influencing the assessment of their academic performance.
- 5) insult / harassment:
is an act of any kind that intentionally or unintentionally disturbs, hinders, or demeans the Republic of Indonesia, Pancasila, the 1945 Constitution, the Government, other academicians and officials within Undip;
- 6) a criminal act punishable by imprisonment of 1 (one) year or more based on the prevailing laws and regulations.
- 7) repetition of the medium academic violations.
- 8) serious administrative and discipline violations:
is an act intentionally or unintentionally, either alone or in collaboration, committing an act that is contrary to the rules of order and administration issued by the Ministry of Research, Technology and Higher Education of the Republic of Indonesia.
- 9) assistance or attempted assistance for serious academic violations: is an act intentionally or unintentionally, assisting or trying to help provide facilities or infrastructure that can lead to serious academic violations.
- 10) inclusion in serious academic violations:
is an act intentionally or unintentionally, cooperates or participates in or orders acts that cause a serious academic violation.
- 11) profanation of name:
is an act of using another person's name without the permission concerned for academic purposes;
- 12) opposing or not supporting the ideology of *Pancasila*, the 1945 Constitution and the Republic of Indonesia.
- 13) support and / or spread ideology outside the *Pancasila*.

2. Sanctions for Academic Violations

a. Sanctions for students

- 1) Sanctions for minor academic violations:
 - stern warning orally by the lecturer / exam committee or in writing by the head of the faculty / school / department / study program.
 - reduction in the test scores and / or statements of failing in courses or academic activities carried out by the relevant lecturers, whether at the request of the faculty / school leaders / department heads / study program heads or not.

- 2) Sanctions for medium academic violations:
The right / permission to participate in academic activities is temporarily revoked by the Head of Undip for a maximum of 2 (two) semesters.
- 3) sanctions for serious academic violations:
as high as dismissal or expelled (permanently revoked the student status) by the Head of Undip.
- b. Sanctions for alumni who are proven to have committed serious academic violations while studying at Undip
 - revocation of the degree certificate, transcripts, and *SKPI*;
 - lost his right to continue his studies at Undip.
- c. Sanctions for lecturers or administrative staff who are involved in academic violations are determined based on the applicable laws and regulations.
3. Procedure for Determination of the Sanctions
 - a. The procedure for determining the sanctions against students who are later found to have committed minor academic violations is as follows:
 - 1) The determination of evidence of the violation;
 - 2) The confirmation of evidence and violations by the lecturer / head of department / head of study program;
 - 3) The stipulation of sanctions by the lecturer / head of the department / head of the study program.
 - b. The procedure for imposing the sanctions on the students or alumni who are then suspected of committing medium and serious academic violations is as follows:
 - 1) The Dean appoints a team of examiners to examine and collect facts / data / information on the suspicion of medium and / or serious academic violations;
 - 2) the examination team is led by the Dean with the Vice Dean for the Academic and Student Affairs as the secretary and the Head of the study program as members;
 - 3) the examination team in order to examine and collect facts / data / information has the authority to summon the parties concerned and ask for data, evidence of the alleged occurrence of medium and / or serious academic violations;
 - 4) The results of the examination by the examining team on the suspicion of medium and / or serious academic violations are submitted to the Dean to be submitted to the head of the university;
 - 5) after observing and considering the official report of the examination and collection of facts / data / information on the case, the university leadership and the law office form a team to resolve academic violations;
 - 6) the academic violation settlement team consists of:
 - (a) leader of University
 - (b) 3 (three) legal experts appointed by the university leadership upon the recommendation of the law office
 - (c) reporting faculty leaders
 - (d) administrative staff as registrar of trial proceedings
 - 7) during the trial process, students who are suspected of committing medium and / or serious academic violations are given the right to defend themselves;

- 8) based on the results of a special session, the university leadership may decide on the imposition of sanctions against the student concerned by taking into account the weight or type of academic violation and the sanctions that can be imposed.
- 9) The imposition of heavy academic sanctions in the form of permanent termination of status as Undip students, especially for students who commit serious academic violations.
- 10) If serious academic violations are not processed in court, then the imposition of heavy academic sanctions can still be enforced.
- 11) In the event that a student who is suspected of committing a criminal offense is serving a period of detention and or has received a District Court ruling that the student is guilty, the university leadership may impose a temporary suspension of 2 (two) semesters and is counted as the study period.
- 12) In the event that after the temporary dismissal sanction has been carried out it turns out that the student concerned is still in detention, the study period of the student concerned is neglected (temporarily not counted) until a court decision is issued which has permanent legal force.
- 13) The imposition of heavy academic sanctions in the form of permanent dismissal of their status as Undip students, especially for students who have committed a criminal act, can only be imposed after a court decision has permanent legal force which states the student is guilty and is subject to criminal sanctions.
- 14) In the event that a student who is suspected of committing a criminal offense on a legally binding court decision is still found guilty and subject to criminal sanctions, the study period during which the concerned is detained and / or temporarily suspended is counted as the study period.
- 15) Students who are subject to sanctions for committing academic violations at all levels, have the right to submit objections and / or administrative appeals with a period of 14 (fourteen) days from when the notification of the academic sanction decision is received.

T. Academic Information System (*SIAP*)

The Academic Information System (*SIAP*) is a system that has been built and prepared by Universitas Diponegoro to facilitate academic activities within the university, including at the Faculty of Social and Political Sciences (*FISIP*). This information system facilitates activities ranging from administrative registration, academic registration, lecture schedule data, recording weekly lecture data in one semester, evaluation of learning outcomes (assignments, practicum, midterm exams, final semester exams), and learning process result data throughout the lecture period. . Each student is given a unique account that will allow students to access and monitor lecture data and student learning evaluation results while active in lectures at Universitas Diponegoro.

GUIDANCE AND THESIS DEFENCE / FINAL PROJECT

A. Definition of Thesis / Final Project

- The final project / thesis is a course that can be taken after the student has completed at least 120 (one hundred and twenty) credits of courses and completed the prerequisite courses for this.
- The final / thesis examination is carried out in a closed manner consisting of 2 (two) stages, namely a presentation by students and a question and answer session with a maximum time of 100 (one hundred) minutes.
- The maximum number of lecturers for final project / thesis examiners is 3 (three) people.
- In special circumstances, examiners who are not from academic circles may be invited but have expertise in related fields.
- The Rector can determine a national and / or international scientific writing competition as a substitute for the final project / thesis, which is outlined in the Rector's Decree.

B. Thesis/Final Project Supervisors and Examiners

- The preparation of student final project / Thesis under the supervision and evaluation of the final project supervisor.
- The number of supervisors for the final project / thesis for 1 (one) student is 2 (two) persons.
- Key supervisor requirements:
 1. permanent lecturers with a minimum functional position as lecturer with a master's degree or Instructor with a Doctorate degree or equivalent according to national education standards;
 2. has a field of expertise relevant to the final project.
- Second supervisor requirements:
 1. permanent university lecturers or non-permanent lecturers, or experts from other institutions equivalent to master's education;
 2. has a field of expertise relevant to the final project.
- The head of the study program assigns a lecturer to be the supervisor of the final project / thesis for a student based on the expertise and workload of the lecturer concerned.
- The assignment of the final project / thesis supervisor is determined by a Rector's Decree according to the Dean's proposal.
- To ensure the quality of guidance, the workload of the lecturer in guiding the preparation of the final project / thesis is a maximum of 10 (ten) students per semester.
- The head of the study program periodically monitors and evaluates the mentoring process and if the mentoring process does not go well, the head of the study program can propose a replacement for the supervisor.

C. Guidance Process and Supervisor's Duties

- Guidance is carried out in a structured campus environment, at least 8 (eight) times in one semester, and must be recorded in a guidance book.
- The final project / thesis supervisor must make an effort to complete the final project / thesis guidance in a maximum of 1 (one) semester.
- The final project / thesis guidance process must be carried out individually with the first supervisor and the second supervisor or jointly with the two supervisors.

- A joint meeting with the two supervisors together is carried out at least one-third of the amount / time of supervising the thesis / thesis to ensure there is a similarity in the ideas and ideas of the two supervisors on the material of the thesis / thesis carried out by students.
- In the case that face-to-face guidance is not possible, then mentoring can be done online using an online application available for supervisors and students.
- Duties and responsibilities of the final project / thesis supervisor
 1. Provide direction and input on the substance of the idea and the content of the final project / thesis
 2. Correcting the thesis submitted by students
 3. Make notes about the revisions students have to make
 4. Give approval of the feasibility of the final project / thesis to be tested
 5. Become part of the final project / thesis examiner team
 6. Give marks on the final / thesis / thesis examination

D. Proposal and Final Project / Thesis Defence

- The implementation of the preparation of proposals and final project / thesis proposal examinations at the Faculty of Social and Political Sciences (FISIP) takes two forms, namely as a course and not as part of a course.
 1. Proposal seminars and final project / thesis proposal examinations as courses:
 - The proposal seminar is used as a 3 (three) credits course and is included in the IRS.
 - The process of preparing a proposal is carried out for one semester which will contain the formulation of research themes, preparation of research problems, theoretical frameworks, and research methods. At the end of the semester, a proposal evaluation and assessment will be carried out in the form of a presentation assessment and an assessment of the proposal text.
 - The supervisor at the proposal preparation stage is determined by the Head of the study program.
 - The proposal is prepared throughout one semester and is ready to be tested at the end of the semester.
 - The proposal can be tested if it has received approval from the supervisor. The proposal exam is conducted in an open class, attended by students.
 - The final result of the proposal evaluation is the value of the proposal seminar which will appear on the student's Study Result Card.
 2. Proposal seminars and non-course proposal examinations (Filter)
 - The preparation of non-course final / thesis proposals is carried out by not giving credit weight and not entering the Proposal Seminar into the IRS.
 - The process of drafting a non-course final project / thesis proposal starts from the giving of the proposal supervisor at the beginning of semester 7 by the Head of the study program
 - Students formulate research themes, formulate research problems, theoretical frameworks, and research methods, by obtaining input from the proposal supervisor.
 - It is possible for the proposal preparation process to be carried out in less than

one semester if the student is deemed to meet the quality standard and is approved by the supervisor for testing.

- After completing the final project / thesis proposal, the head of the study program will give a final / thesis examiner to evaluate and provide input on the proposals that have been compiled by students.
- The proposal can be tested if it has received approval from the supervisor. The proposal exam is carried out in a joint discussion attended by students, supervisors, and examiners.
- The final result of the evaluation of the proposal recommendation recommendation is approved, approved with revisions, or rejected to be continued as a final project / thesis.

E. Thesis Defence and Its Requirements

- After the student completes the preparation of the final / thesis script, the supervisor will examine the entire manuscript and give approval to be tested in the final / thesis examination
- Students register to take final / thesis examinations at the Academic Section of the Faculty, by meeting the following requirements:
 1. Obtaining approval of final / thesis examinations by guardian lecturers and supervisors through the SIAP application
 2. Complete the final / thesis paper according to the provisions set by each study program
 3. Have taken and passed all courses (at least with a C grade) with the number of credits that have been determined by the study program
 4. Include a plagiarism-free certificate based on a similarity test through the Turnitin application with a 20-30% result signed by the Head of the study program
 5. Include a description of English language proficiency with a TOEFL Certificate issued by an institution approved by the university (SEU UNDIP or UNNES) with a minimum score of 400
- After fulfilling the exam requirements, the Faculty Academic Section will schedule a Thesis examination, which will then be entered through the SIAP information system
- Students, supervising lecturers and examining lecturers will carry out final / thesis examinations according to the specified schedule.
- The results of the final / thesis examination can be in the form of passing without revision, passing with revision, or re-examination.

F. Student Graduation Status

- If the results of the final / thesis exam are declared to have passed without revision, then the test date will be the graduation date of the student concerned.
- If the test result is passed with revision, then the revision time given is no later than 30 days from the date of the exam. If during this period the student does not submit the revised results of the manuscript, the examining lecturer can submit a re-examination.
- The revised final / thesis manuscript submitted by the student must be re-tested for similarity with *Turnitin* and will be approved if it shows a similarity level of 20-30%. The revised final / thesis manuscript and the similarity test results are reviewed again by the

supervisor.

- The student graduation date with revision is the date on which all examiners give approval to the revised results submitted by the student.
- The final project / thesis manuscript is declared complete until the final stage if the hand of the student is signed, which is then signed by the supervisor, examiner lecturer, and the head of the study program on the final project / thesis script validation page.

G. Graduation Registration

- Students who have passed the final / thesis examination and have completed the final / thesis manuscript until it is approved by the Head of the study program can apply for graduation by completing the following requirements:
 - a. Collecting journal articles containing the results of the final project / thesis to the Prodi Admin to be united in the university journal repository
 - b. Complete other supporting documents, such as:
 - Free declaration of the FISIP library
 - The proof sheet stating the student has submitted the book donation to the Study Program signed by the Head of Study Program

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PROFILE OF STUDY PROGRAMS OF SOCIAL AND POLITICAL SCIENCES FACULTY UNIVERSITAS DIPONEGORO

A. Regular Undergraduate Public Administration Study Program

Vision

The realization of educational, research, and community service institution that is competent, trusted, and superior in global competition in 2020.

Mission

1. To improve the competence of lecturers and students in the field of public administration in a conducive, competitive and professional academic culture.
2. To increase the role of lecturers, alumni and students in the field of public administration on a local, national, and international scale.
3. To increase the excellence of institutions, governance, human resources in the field of public policy and management.

Objective

1. Improving the quality of formal education for teaching staff.
2. Improving student skills.
3. Increasing the mastery of education and research for lecturers.
4. Increasing the number of research collaborations with universities abroad and international institutions.
5. Improving the quality and quantity of community service programs.
6. Increasing the number of graduates on time.
7. Increasing the number of lecturers' scientific papers published at the national and international levels.
8. Increasing the use of IT in the teaching and learning process.
9. Conducting periodic curriculum development.

Graduate Profiles and Descriptions

Bureaucrats:

A public manager who knows himself well, has the ability to communicate effectively, understands service sector innovation, knows public issues, understands the character of subordinates, is able to provide motivation, and is able to think critically in decision making

Social Activist:

A social worker who is able to understand social problems and is able to encourage community participation in solving problems based on local skills.

Policy Analyst:

An analyst who is able to produce quality policy information, write and publish for

policy decision making.

Researchers:

A researcher who masters the concepts and theories of public administration, quantitative and qualitative research methodologies in policy research and public management.

Learning Outcomes of the Graduates

Attitude:

1. Being devoted to God Almighty and able to show a religious attitude;
2. Upholding human values in carrying out duties based on religion, morals and ethics;
3. Internalizing academic values, norms, and ethics;
4. Acting as citizens who are proud and love the country, have nationalism and a sense of responsibility to the state and nation;
5. Respect the diversity of cultures, views, religions and beliefs, as well as the original opinions or findings of others;
6. Contributing to improving the quality of life in society, nation, state, and advancement of civilization based on Pancasila;
7. Work together and have social sensitivity and care for the community and the environment;
8. Obeying the law and discipline in public and state life;
9. Internalizing the spirit of independence, struggle and entrepreneurship;
10. Demonstrate an attitude of responsibility for work in their field of expertise independently.
11. Internalizing professionalism and integrity.

Mastery of Knowledge:

1. Mastering the theoretical concepts of administration, organization, bureaucracy, public policy, public services, organizational behavior, state finances, administrative reform, and public governance;
2. Mastering the general theoretical concepts in political science and social theory;
3. Mastering the principles and principles of macroeconomics, state administrative law, risk management, and public administration ethics;
4. Mastering the qualitative and quantitative research methods, at least survey methods, field research, case studies, document studies, and policy research;
5. Mastering the principles and techniques of persuasive communication, both oral and written.

General Skills:

1. Having the capability to apply logical, critical, systematic, and innovative thinking in the context of developing or implementing science and technology that pays attention to and applies humanities values in accordance with their field of expertise;
2. Having the capability to show independent, quality, and measurable performance;

3. Having the capability to assess the implications of developing or implementing science, technology that takes into account and applies humanities values in accordance with their expertise based on scientific principles, procedures and ethics to produce solutions or ideas;
4. Having the capability to compile a scientific description of the results of the study in the form of a thesis or final project report, and upload it on the college page;
5. Having the capability to make decisions appropriately in the context of problem solving in their field of expertise, based on the results of analysis of information and data;
6. Having the capability to maintain and develop networks with mentors, colleagues, peers both inside and outside the institution;
7. Having the capability to be responsible for the achievement of group work and to supervise and evaluate the completion of work assigned to workers who are under their responsibility;
8. Having the capability to carry out the self-evaluation process of the work group under their responsibility, and able to manage learning independently
9. Being capable of documenting, storing, securing, and recovering data to ensure validity and prevent plagiarism.

Special skill:

1. Able to analyze interactions between actors in public governance such as in policy making and public service management, both at the local and national levels, in the social, economic, cultural, political and defense aspects with a political economy approach;
2. Able to identify public interests in the public policy cycle, both at the local and national levels;
3. Able to analyze and evaluate public policies using principles, quantitative methods (al cost benefit analysis, analytical hierarchy process) and qualitative methods (al-participatory impact analysis, case studies) in the entire policy cycle (formulation, implementation, and evaluation);
4. Able to review relevant regulations and results of policy analysis in the form of policy notes, policy briefs, or policy papers to produce draft policies;
5. Able to disseminate policy products and urge the public to participate in implementing public policies at least using social media;
6. Able to organize (plan, budget, allocate resources, implement and evaluate) activities in the context of implementing public policies and improving public service performance;
7. Able to analyze riCredits and implement risk mitigation programs for policy implementation;
8. Able to propose ideas / ideas on policy reform and public service management.

Structure of Courses for the Undergraduate Public Administration Study Program

1	2	3	4	5	6
No.	Course Group	Course Name	Course code	Credits	Smt
1.	National Compulsory Course (MKWN)	Islam	UUW00011	2	1
		Christianity	UUW00021		
		Catholicism	UUW00031		
		Hindu religion	UUW00041		
		Buddhism	UUW00051		
		Kong Hu Chu religion	UUW00061		
2.		Pancasila and Citizenship	UUW00003	3	1
3.		Indonesian	UUW00004	2	1
Total Credits of the National Compulsory Course				7	
4.	University Compulsory Course (MKWU)	English	UUW00007	2	1
5.		Internet of Things (IoT)	UUW00006	2	1
6.		Sports	UUW00005	1	1
7.		Entrepreneurship	UUW00008	2	2
8.		Community Service Program	UUW00009	3	7
Total Credits of University Compulsory Course				10	
9	Faculty Compulsory Course (MKWF)	Introduction to Political Science	PSAP6001	3	1
10		Introduction to Social Sciences	PSAP6002	3	1
11		Introduction to Economics	PSAP6003	3	1
12		Management Principles	PSAP6004	3	2
14		Essay	PSAP6099	6	8
Total Credits of the Faculty Compulsory Course				18	
15	Study Program Compulsory Course (MKWPS)	Introduction to Public Administration	PSAP6301	3	1
16		Administration and Organization Theory	PSAP6302	3	2
17		State Administrative Law	PSAP6303	3	2
18		Unitary State Administration System of the Republic of Indonesia (SANKRI)	PSAP6304	3	2
19		Statistics	PSAP6305		2
20		Organizational behavior	PSAP6306	3	2
21		Leadership	PSAP6307	3	3
22		Public policy	PSAP6308	3	3
23		Public Management	PSAP6309	3	3
24		Social Research Methods	PSAP6310	3	3
25		Political Economy of Policy	PSAP6311	3	3
26		Comparison of State Administration	PSAP6312	3	3
27		Policy Process	PSAP6313	3	3
28		Public Service Management	PSAP6314	3	3
29		Digital Governance	PSAP6315	3	4
30		Public Organization Analysis	PSAP6316	3	4
31		Public Organizational Communication	PSAP6317	3	4
32		Development Planning	PSAP6318	3	4
33		Policy Analysis	PSAP6319	3	4
34		Administrative Reform	PSAP6320	3	4

1	2	3	4	5	6
No.	Course Group	Course Name	Course code	Credits	Smt
35		Environmental Management	PSAP6321	3	4
36		Government Network	PSAP6322	3	4
38		Bureaucracy & Public Governance	LSAP6324	3	5
39		Public Sector Human Resource Management	LSAP6325	3	5
40		Administrative Research Methodology (MPA)	LSAP6326	3	5
41		State finances	LSAP6327	3	5
42		Public Administration Ethics	LSAP6328	3	6
43		Decision-making	LSAP6329	3	6
44		Risk Management	LSAP6330	3	6
45		Social Empowerment	LSAP6331	3	6
46		Proposal Seminar	PSAP6332	3	6
		Total Credits of the Study Program Compulsory Course			96
47	Study Program Elective Course (MKPPS)	Anti Corruption Education	LSAP6501	2	5
48		Legal Drafting	LSAP6502	2	5
49		Management information System	LSAP6503	2	5
50		Coastal Management	LSAP6504	2	5
51		Indonesian Socio-Cultural System (SSBI)	LSAP6505	2	5
52		Regional Autonomy Issues and Policies	LSAP6506	2	5
53		Urban Management	LSAP6507	2	5
54		Conflict Management	LSAP6508	2	5
55		Population Policy	LSAP6509	2	6
56		Disaster Management	LSAP6510	2	6
57		International Organization	LSAP6511	2	6
58		Decentralization and Regional Autonomy	LSAP6512	2	6
59		Policy Networks	LSAP6513	2	6
60		Public Sector Oversight	LSAP6514	2	6
		Total Credits of the Study Program Elective Course			14

Merdeka Curriculum for Public Administration Study Program - Regular 2020-2025

1st Semester

NO.	CODE	COURSES	Credits	Lecturer
1.	UW00011 UW00021 UW00031 UW00041 UW00051 UW00061	Religious education Islam Christianity Catholicism Hindu religion Buddhism Confucianism	2	-

2.	U UW00003	Pancasila and Citizenship	3	Dr. Kismartini, M.Si. Dra. Margaretha Suryaningsih, MS Dra. Maesaroh, M.Si
3.	U UW00004	Indonesian	2	
4.	U UW00006	Internet of Things (IoT)	2	-
5.	U UW00005	Sports	1	-
6.	PSAP6001	Introduction to Political Science	3	Drs. Zaenal Hidayat, MA Titik Djumiarti, S.Sos., M.Si.
7.	PSAP6002	Introduction to Social Sciences	3	Drs. Zaenal Hidayat, MA Dra. Hesti Lestari, MS Dyah Lituhayu, M.Si.
8.	PSAP6003	Introduction to Economics	3	Dr. Ida Hayu Dwi Mawanti, MM Dra. Dyah Hariani, MM
9.	PSAP6301	Introduction to Public Administration	3	Dr. Sundarso, SU Dr. Retno Sunu Astuti, M.Si. Drs. Aloysius Rengga, M.Si
Number of credits			22	

2nd Semester

NO.	CODE	COURSES	Credits	Lecturer
1.	U UW00007	English	2	-
2.	PSAP6004	Management Principles	3	Dra. Dyah Hariani, MM Amni Zarkasyi Rahman, SAP., M.Si.
3.	PSAP6302	Administration and Organization Theory	3	Dr. Hardi Warsono, M.TP. Dra. Dyah Lituhayu, M.Si. Dra. Maesaroh, M.Si.
4.	PSAP6303	State Administrative Law	3	Prof. Dr. Endang Larasati S., MS Drs. Herbasuki Nurcahyanto, MT Dra. Tri Yuniningsih, M.Si. Yuliana Kristanto, SAP, M.Si.
5	PSAP6304	Unitary State Administration System of the Republic of Indonesia (SANKRI)	3	Prof. Dr. Endang Larasati S., MS Drs. Ari Subowo, MA Amni Zarkasyi Rahman, SAP, M.Si.
6.	PSAP6305	Statistics	3	Dra. Susi Sulandari, M.Si. Drs. Herbasuki Nurcahyanto, MT
7.	PSAP6306	Organizational behavior	3	Drs. R. Slamet Santoso, M.Si. Dra. Nina Widowati, M.Si.
8.	U UW00008	Entrepreneurship	2	Dr. Budi Puspo Priyadi, M.Hum. Drs. Zaenal Hidayat, MA Yuliana Kristanto, SAP, M.Si.
Number of credits			22	

3rd semester

NO.	CODE	COURSES	Credits	Lecturer
1	PSAP6307	Leadership	3	Dra. Dewi Rostyaningsih, M.Si. Drs. Zaenal Hidayat, MA

2	PSAP6308	Public policy	3	Dr. Kismartini, M.Si. Dra. Dewi Rostyaningsih, M.Si.
3	PSAP6309	Public Management	3	Dr. Hardi Warsono., MTP. Dra. Nina Widowati, M.Si. Dra. Susi Sulandari, M.Si.
4	PSAP6310	Social Research Methods	3	Drs. Herbasuki Nurcahyanto, MT Dra. Susi Sulandari, M.Si
5	PSAP6311	Political Economy of Policy	3	Dr. Budi Puspo Priyadi, M.Hum. Drs. Ari Subowo, MA
6	PSAP6312	Comparison of State Administration	3	Dra. Dyah Lituhayu, M.Si. Drs. Aloysius Rengga, M.Si.
7	PSAP6313	Policy Process	3	Prof. Dr. Sri Suwitri, M.Si. Drs. Ari Subowo, MA
8	PSAP6314	Public Service Management	3	Prof. Dr. Endang Larasati S., MS Drs. Herbasuki Nurcahyanto, MT Dra. Nina Widowati, M.Si.
Number of credits			24	

4th Semester

NO.	CODE	COURSES	Credits	Lecturer
1	PSAP6315	Digital Governance	3	
2	PSAP6316	Public Organization Analysis	3	Titik Djumiarti, S.Sos., M.Si. Amni Zarkasyi Rahman, SAP, M.Si.
3	PSAP6317	Public Organizational Communication	3	Dra. Dyah Hariani, MM Titik Djumiarti, S.Sos., M.Si.
4	PSAP6318	Development Planning	3	Dra. Dyah Hariani, MM Amni Zarkasyi Rahman, SAP, M.Si. Drs. R. Slamet Santoso, M.Si. Dra. Hesti Lestari, MS
5	PSAP6319	Policy Analysis	3	Prof. Dr. Sri Suwitri, M.Si Dr. Kismartini, M.Si
6	PSAP6320	Administrative Reform	3	Dr. Hardi Warsono., M.TP. Dr. Taufik Kurniawan, MM. Drs. Aufarul Marom, M.Si. Dra. Dewi Rostyaningsih, M.Si.
7	PSAP6321	Environmental Management	3	Prof. Sudharto P. Hadi., M.ES., Ph.D. Dr. Kismartini, M.Si. Dr. Hartuti Purnaweni, M.PA. Yuliana Kristanto, SAP, M.Si.
8	PSAP6322	Government Network	3	Prof. Dr. Sri Suwitri, M.Si. Dra. Tri Yuniningsih, M.Si.
Number of credits			24	

5th semester

NO.	CODE	COURSES	Credits	Lecturer
1	LSAP6323	Communication and	3	

		Policy Advocacy		
2	LSAP6324	Bureaucracy & Public Governance	3	
3	LSAP6325	Public Sector Human Resource Management	3	Dra. Tri Yuniningsih, M.Si.
4	LSAP6326	Administrative Research Methodology (MPA)	3	Dr. Hardi Warsono, M.TP. Dr. Retno Sunu Astuti, M.Si.
5	LSAP6327	State finances	3	
Elective courses				
1	LSAP6501	Anti Corruption Education	2	Drs. Zaenal Hidayat, MA. Dra. Dewi Rostyaningsih, M.Si.
2	LSAP6502	<i>Legal Drafting</i>	2	Prof. Dr. Endang Larasati S., MS Drs. R. Slamet Santoso, M.Si.
3	LSAP6503	Management information System	2	Dr. Ida Hayu Dwimawanti, MM Dra. SusiSulandari., M.Si. Yuliana Kristanto, SAP, M.Si.
4	LSAP6504	Coastal Management	2	Dra. Susi Sulandari, M.Si.
5	LSAP6505	Indonesian Socio-Cultural System (SSBI)	2	Dr. Budi Puspo Priyadi, M.Hum. Dra. Hesti Lestari, MS
6	LSAP6506	Regional Autonomy Issues and Policies	2	Dr. Kismartini, M.Si. Dra. Dyah Lituhayu, M.Si.
7	LSAP6507	Urban Management	2	Drs. Herbasuki Nurcahyanto, MT Drs. Ari Subowo, MA
8	LSAP6508	Conflict Management	2	Dra. Hesti Lestari, MS Yuliana Kristanto, SAP, M.Si.
Number of credits			23	

6th semester

NO.	CODE	COURSES	Credits	Lecturer
1	LSAP6328	Public Administration Ethics	3	Dra. Tri Yuniningsih, M.Si.
2	LSAP6329	Decision-making	3	Drs. Herbasuki Nurcahyanto, MT Drs. Aufarul Marom, M.Si. Dra. Susi Sulandari., M.Si.
3	LSAP6330	Risk Management	3	Titik Djumiarti, S.Sos., M.Si.
4	LSAP6331	Social Empowerment	3	Dr. Budi Puspo Priyadi, M.Hum. Dra. Hesti Lestari, MS Drs. Ari Subowo, MA.
5	PSAP6332	Proposal Seminar	3	
Elective courses				
1	LSAP6509	Population Policy	2	Dra. Dyah Lituhayu, M.Si. Drs. Ari Subowo, MA
2	LSAP6510	Disaster Management	2	Drs. Zaenal Hidayat, MA Dr. Budi Puspo Priyadi, M.Hum.
3	LSAP6511	International Organization	2	Drs. Ari Subowo, MA

				Dr. Hartuti Purnaweni, M.PA.
4	LSAP6512	Decentralization and Regional Autonomy	2	
5	LSAP6513	Policy Networks	2	Dr. Hardi Warsono, M.TP. Drs. Ari Subowo, MA
6	LSAP6514	Public Sector Oversight	2	Dr. Ida Hayu Dwimawanti, MM
Number of credits			21	

7th semester

NO.	CODE	COURSES	Credits	Lecturer
1	UUW00009	KKN	3	
Number of credits			3	

8th Semester

NO.	CODE	COURSES	Credits	Lecturer
1	PSAP6099	Essay	6	
Number of credits			6	

Number of credits taken:

1. National Compulsory Courses : 7 Credits
2. University Compulsory Courses : 10 Credits
3. Faculty Compulsory Courses : 18Credits
4. Study Program Compulsory Courses : 96Credits
5. Elective Courses of Study Program : 14Credits

Number of Credits taken: 145 Credits

Equalizing the Merdeka Curriculum (1 Semester)

Internship equalization activities or other forms are carried out in semester 5 and / or semester 6 which will convert the following courses:

5TH SEMESTER			
No.	Code	Courses	Credits
1	LSAP6323	Communication and Policy Advocacy	3
2	LSAP6324	Bureaucracy & Public Governance	3
3	LSAP6325	Public Sector Human Resource Management	3
4	LSAP6326	Administrative Research Methodology (MPA)	3

5	LSAP6327	State finances	3
Elective courses			
1	LSAP6501	Anti Corruption Education	2
2	LSAP6502	<i>Legal Drafting</i>	2
3	LSAP6503	Management information System	2
4	LSAP6504	Coastal Management	2
5	LSAP6505	Indonesian Socio-Cultural System (SSBI)	2
6	LSAP6506	Regional Autonomy Issues and Policies	2
7	LSAP6507	Urban Management	2
8	LSAP6508	Conflict Management	2
Number of credits			3
6TH SEMESTER			
No.	Code	Courses	Credits
1	LSAP6328	Public Administration Ethics	3
2	LSAP6329	Decision-making	3
3	LSAP6330	Risk Management	3
4	LSAP6331	Social Empowerment	3
5	PSAP6332	Proposal Seminar	3
Elective courses			
1	LSAP6509	Population Policy	2
2	LSAP6510	Disaster Management	2
3	LSAP6511	International Organization	2
4	LSAP6512	Decentralization and Regional Autonomy	2
5	LSAP6513	Policy Networks	2
6	LSAP6514	Public Sector Oversight	2
Number of credits			21

DEPARTMENT OF POLITICS AND GOVERNANCE



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THE UNDERGRADUATE STUDY PROGRAM GOVERNANCE SCIENCE



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B. The Undergraduate Governance Science Study Program

Vision

To become a study program that has advantages in the fields of education, research and problem solving regarding governance at the national and international levels in 2022.

Mission

1. Developing an educational process to produce graduates who are competitive, committed to solving governance problems, have the intellectual capacity to conduct government analysis and research, and are able to adapt to political and governmental changes.
2. Developing educational institutions that are trusted in developing governance, solving governance problems through research and advocacy, disseminating discourses in the field of governance, government behavior and intermediary political power.
3. Carry out community service that places the community at the center of change to realize prosperous and sustainable community governance.

Objective

The educational objectives of the Government Science Study Program are to produce graduates who have:

1. A theoretical, methodological understanding of governance and the practice of developing governance.
2. Ability to understand and analyze governance issues, including governance issues, governance behavior and development of intermediary political power.
3. Ability to formulate governance development models and formulate government policies.
4. Ability to manage community participation and accompany it in the development process and synergize internal and external resources for community development towards sustainable development.

Learning Outcomes

Attitude:

1. Being devoted to God Almighty and able to show a religious attitude;
2. Upholding human values in carrying out duties based on religion, morals and ethics;
3. Contributing to improving the quality of life in society, nation, state, and advancement of civilization based on Pancasila;
4. Acting as citizens who are proud and love the country, have nationalism and a sense of responsibility to the state and nation;
5. Respect the diversity of cultures, views, religions and beliefs, as well as the original opinions or findings of others;
6. Work together and have social sensitivity and care for the community and the environment;
7. Obeying the law and discipline in public and state life;

8. Internalizing academic values, norms, and ethics;
9. Demonstrate an attitude of responsibility for work in their field of expertise independently;
10. Internalizing the spirit of independence, struggle, and entrepreneurship.

Knowledge:

1. Mastering basic concepts and theories of politics, state, democracy and government;
2. Mastering basic concepts and theories of government bureaucracy and the public sector;
3. Master the basic concepts and theories of government and the history of government development;
4. Mastering the theoretical concept of national government administration;
5. Mastering the theoretical concepts of regional and village governance;
6. Mastering concepts and models in government management and public sector organizations;
7. Mastering the theoretical concepts of political, election and parliamentary institutional systems in Indonesia;
8. Mastering the theoretical concepts of the legislative process and legislation at both the national and regional levels;
9. Mastering the theoretical concepts of government leadership and public sector organizations;
10. Mastering the theoretical concepts of public relations and government through government functions;
11. Mastering the theoretical concepts of decision making in overcoming public problems;
12. Mastering theoretical concepts in scientific research and development of government science;
13. Mastering theoretical concepts to organize ideas and ideas in a published scientific paper in the field of government;
14. Mastering the theoretical concepts of governance law and the role of law in government administration;
15. Mastering the theoretical concept of government communication and the role of mass media in government;
16. Mastering the theoretical concepts of community participation, civil society, community institutions and community development;
17. Mastering the theoretical concept of government supervision and community supervision in government administration;
18. Mastering the theoretical concepts of state / public financial management and state assets;
19. Mastering the theoretical concepts of government human resource management;
20. Mastering the theoretical concepts of stages in the public policy cycle starting from policy formulation, policy implementation and policy evaluation;
21. Mastering theoretical concepts of service to the public in the public sector (public service);
22. Mastering the theoretical concepts of society and the diversity of Indonesian society

- and culture;
- 23. Mastering the theoretical concepts of information technology in government administration;
- 24. Mastering the theoretical concepts of development planning and local wisdom in development;
- 25. Mastering the theoretical concepts of government ecology;
- 26. Mastering the theoretical concepts of ethics in government.

General Skills:

1. Able to apply logical, critical, systematic, and innovative thinking in the context of developing or implementing science and technology that pays attention to and applies humanities values in accordance with their field of expertise;
2. Able to demonstrate independent, quality and measurable work;
3. Able to study the implications of the development or implementation of technological science that pays attention to and applies humanities values in accordance with their expertise based on scientific principles, procedures and ethics in order to produce solutions, ideas, designs, or art criticism;
4. Able to compile a scientific description of the results of the study in the form of a thesis or final project report, and upload it on the college website;
5. Able to make decisions appropriately in the context of problem solving in their area of expertise, based on information and data results;
6. Able to maintain and develop networks with mentors, colleagues, peers both inside and outside the institution;
7. Able to be responsible for the achievement of group work results and to supervise and evaluate the completion of work assigned to workers under their responsibility;
8. Able to carry out the self-evaluation process of the work group under their responsibility, and able to manage learning independently;
9. Capable of documenting, storing, securing, and recovering data to ensure validity and prevent plagiarism.

Special skill:

1. Able to lead and manage groups or organizations;
2. Able and skilled at serving the community through standard systems and procedures;
3. Able to map community problems and potentials then compile program planning based on community needs / interests;
4. Able to analyze policy problems and compile mapping into a policy agenda based on scientific principles;
5. Able to speak in public and convince the public in government programs / activities;
6. Able to diplomacy in a government project / program that requires support from other parties;
7. Able and skilled at making decisions regarding public problem solving based on accurate data and information using scientific methods;
8. Able to cooperate and establish working relationships (networking) with parties related to programs / activities;
9. Able to use Information Technology for governance and public sector work;

10. Able to control oneself in certain situations and conditions to achieve completion of a program / activity;
11. Able to apply relevant science and technology in the development of the government sector;
12. Able to express ideas / ideas for the development of governance in various appropriate media;
13. Able to conduct analysis of national, regional and global conditions regarding governance issues;
14. Having a personality with integrity for the achievement of the goals of the Indonesian nation and state;
15. Have sensitivity to various social and environmental problems;
16. Have the attitude and behavior that is responsible for the profession that will be undertaken.

Composition of the Courses for the Undergraduate Program in Politics and Governance

1	2	3	4	5	6
No.	Course Group	Course Name	Course code	Credits	Smt
1	National Compulsory Course (MKWN)	Religion		2	1
		Islam	UUW00011		
		Christianity	UUW00021		
		Catholics	UUW00031		
		Hindu religion	UUW00041		
		Buddhism	UUW00051		
		Kong Hu Chu religion	UUW00061		
2		Pancasila and Citizenship	UUW00003	3	1
3		Indonesian	UUW00004	2	2
	Total Credits of the National Compulsory Course			7	
4	University Compulsory Course (MKWU)	English	UUW00007	2	1
5		Internet of things (IoT)	UUW00006	2	2
6		Sports	UUW00005	1	1
7		Entrepreneurship	UUW00008	2	2
8		Community Service Program	UUW00009	3	7
	Total Credits of the University Compulsory Course			10	
9	Faculty Compulsory Course (MKWF)	Introduction to Political Science	PSIP6001	3	1
10		Introduction to Social Sciences	PSIP6002	3	1
11		Introduction to Economics	PSIP6003	3	1
12		Management Principles	PSIP6004	3	1
13		Essay	PSIP6099	6	7
	Total Credits of the Faculty Compulsory Course			18	
14	Study Program Compulsory	Fundamentals of Government Science	PSIP6001	3	1
15		National Government	PSIP6006	3	2

16	Course (MKPS)	Public Sector Policy	PSIP6007	3	2
17		Governance Law	PSIP6008	3	2
18		Governmental Science Methodology	PSIP6009	3	2
19		Techniques for Writing Scientific Papers	PSIP6010	3	2
20		Political Theory and Government	PSIP6012	3	3
21		Public Sector Services	LSIP6013	3	3
22		Government Communications	LSIP6014	3	3
23		Governance	LSIP6015	3	3
24		Regional government	LSIP6016	3	3
25		Government Bureaucracy	LSIP6017	3	3
26		Parliamentary Studies	PSIP6018	3	3
27		Research Planning and Practice *	PSIP6017	3	4
28		Quantitative Research Methods	PSIP6018	3	4
29		Village Administration	PSIP6019	3	4
30		Governance of Government HR	PSIP6020	3	4
31		Anti Corruption Policy	PSIP6021	3	4
32		Governance Leadership	PSIP6022	3	4
1	2	3	4	5	6
No.	Course Group	Course Name	Course code	Credits	Semester
33		Elections and Political Parties	PSIP6023	3	4
34		Government Ethics	PSIP6026	3	5
35		Government Communications	PSIP6027	3	5
36		Government Financial Governance	PSIP6028	3	5
37		Political Negotiation	PSIP6029	3	5
38		Thesis Proposal Seminar *	PSIP6030	3	5
39		Government Behavior	PSIP6031	3	5
40		Management of Policy Innovations	PSIP6032	3	5
41		Urban Politics	PSIP6033	3	5
42		Policy Analysis Techniques	PSIP6034	3	5
43		Environmental Politics	PSIP6035	3	5
44		Participation Studies	PSIP6036	3	5
45		Business and Politics	PSIP6037	3	5
46		Social and Political Movements	PSIP6038	3	5
47		Law, Business and Society	PSIP6039	3	5
48		Comparison of Governance	PSIP6043	3	6
49		Networking Management	LSIP6044	3	6
50		Conflict Management	LSIP6045	3	6
51		Indonesian Political Analysis	LSIP6046	3	6
52		Job Training (Internship) **	LSIP6047	3	6
53		Thesis Proposal Seminar	PSIP6033	3	6
54		Political Demographics	LSIP6048	3	6

55		Civil Society and Democracy	LSIP6049	3	6
56		Community development	LSIP6050	3	6
57		Gender in Government	LSIP6051	3	6
58		Contemporary Issues in Global Politics	LSIP6052	3	6
59		Media and Democracy	LSIP6053	3	6
	Total Credits for the Study Program Compulsory Course			143	
60	Elective Course (MKP)	East Asian Studies	PSIP6011	3	2
61		European Studies	PSIP6019	3	3
62		Religion and Politics	PSIP6020	3	3
63		Interpersonal Management	PSIP6028	3	4
64		Public Opinion Polls	PSIP6029	3	4
	Total Credits for Study Program Elective Course			9	

MERDEKA CURRICULUM OF THE UNDERGRADUATE GOVERNANCE SCIENCE STUDY PROGRAM 2020

1st SEMESTER :

NO	CODE	COURSES	Credits	PR / SPR	REMARKS
1.	UUW00003	Pancasila and Citizenship	3		U
2.	UUW00005	Sports	1		U
3.	UUW00007	English	2		U
4.	UUW00006	<i>Internet of Things</i>	2		U
5.	UUW00004	Indonesian	2		U
6.	UUW00011	Religious education	2		U
7.	PSIP6001	Introduction to Political Science	3		
8.	PSIP6005	Fundamentals of Government Science	3		
9.	PSIP6004	Management Principles	3		
		TOTAL	21		

2nd SEMESTER :

NO	CODE	COURSES	Credits	PR / SPR	REMARKS
1.	PSIP6003	Introduction to Economics	3		
2.	PSIP6002	Introduction to Social Sciences	3		
3.	PSIP6006	National Government	3		

4.	PSIP6007	Public Sector Policy	3		
5.	PSIP6009	Governmental Science Methodology	3		
6.	PSIP6010	Techniques for Writing Scientific Papers	3		
7.	UUW00008	Entrepreneurship	2	U	
8.	PSIP6011	Elective Course: - <i>East Asian Studies</i>	3	-	
		TOTAL	23		

3RD SEMESTER:

NO	CODE	COURSES	Credits	PR / SPR	REMARKS
1	PSIP6012	Political Theory and Government	3		
2	LSIP6013	Public Sector Services	3		LA
3	LSIP6014	Government Communications	3		LA
4	LSIP6015	Governance	3		LA
5	LSIP6016	Regional government	3		LA
6	LSIP6017	Government Bureaucracy	3		LA
7	PSIP6018	Parliamentary Studies	3		
8	PSIP6019	Elective Course: - <i>European Studies</i>	3		Choose One
9	PSIP6020	- <i>Religion and Politics</i>	3		
		TOTAL	24		

4th SEMESTER:

NO	CODE	COURSES	Credits	PR / SPR	REMARKS
1	PSIP6021	Planning and Practice Research*	3		
2	PSIP6022	Quantitative Research Methods	3		
3	PSIP6023	Village Administration	3		
4	PSIP6024	Governance of Government HR	3		
5	PSIP6025	Anti Corruption Policy	3		
6	PSIP6026	Government Leadership	3		
7	PSIP6027	Elections and Political Parties	3		
		Elective Course:			

8	PSIP6028	- <i>Interpersonal Management</i>	3		Choose Wrong one
9	PSIP6029	- <i>Public Opinion Polls</i>	3		
		TOTAL	24		

*The research practice was carried out in groups (4 students) who were supervised by 1 supervisor. The research field is adjusted to the concentration taken.

5TH SEMESTER :

NO	CODE	COURSES	Credits	PR / SPR	REMARKS
1	PSIP6030	Government Ethics	3		
2	PSIP6031	Government Financial Governance	3		
3	PSIP6032	Political Negotiation	3		
4	PSIP6033	Thesis Proposal Seminar *	3		
5	PSIP6008	Governance Law	3		

Specialization in Governance Management

NO	CODE	COURSES	Credits	PR / SPR	REMARKS
5	PSIP6034	Government Behavior	3		
6	PSIP6035	Management of Policy Innovations	3		
7	PSIP6036	Urban Politics	3		
		TOTAL	24		

Specialization in Public Policy

NO	CODE	COURSES	Credits	PR / SPR	REMARKS
5	PSIP6037	Policy Analysis Techniques	3		
6	PSIP6038	Environmental Politics	3		
7	PSIP6039	Participation Studies	3		
		TOTAL SMT 5:	24		

Major in Political Economy

NO	CODE	COURSES	Credits	PR / SPR	REMARKS
5	PSIP6040	Business and Politics	3		
6	PSIP6041	Social and Political Movements	3		
7	PSIP6042	Law, Business and Society	3		
		TOTAL SMT 5:	24		

*) For those who already have a GPA of 3.0 and a thesis proposal, with the approval of

the Head of Study Program, can take the Thesis Proposal Seminar in the 5th Semester (at the end of the semester already has 90 credits). If you don't meet the requirements, please take it in the 6th semester.

6TH SEMESTER :

NO	CODE	COURSES	Credits	PR / SPR	REMARKS
1	PSIP6043	Comparison of Governance	3		LB
2	LSIP6044	Networking Management	3		LB
3	LSIP6045	Conflict Management	3		LB
4	LSIP6046	Indonesian Political Analysis	3		LB
5	LSIP6047	Job Training (Internship) **	3		LB
6	PSIP6033	Thesis Proposal Seminar	3		It has been calculated at Smt 5

Specialization in Governance Management

7	LSIP6048	Political Demographics	3		LB
8	LSIP6049	Civil Society and Democracy	3		LB
		TOTAL	21		

Specialization in Public Policy

7	LSIP6050	Community development	3		LB
8	LSIP6051	Gender in Government	3		LB
		TOTAL	21		

Specialization in Economics, Politics

7	LSIP6052	Contemporary Issues in Politics Global	3		LB
8	LSIP6053	Media and Democracy	3		LB
		TOTAL	21		

***) Students may take internships at: companies, non-profit foundations, multilateral organizations, government institutions, and startup companies for 1 semester or 21 credits, by converting courses taken in semester 6, and prior to coordinating with the**

7TH SEMESTER :

NO	CODE	COURSES	Credits	PR / SPR	REMARKS
5	UUW00009	KKN	3	-	U

5	LSIP604 7	Internship **	3	It has been calculated on the 6 th SMST	LB
6	PSIP6099	Thesis	6	-	-
		TOTAL	9		

RECAPITULATION:

NO	TYPE OF COURSES	TOTAL CREDITS	
		That must be taken	Which is offered
1	Required	122	122
2	Options:		
	a. Study Program Elective Course	9	15
	b. Concentration Elective Course	15	45
TOTAL CREDITS		146	182
TOTAL Course		64	

 = National and University Compulsory Courses

 = Study Program Courses

U = Can be taken in other Prodi within UNDIP

LA = Can be taken in Similar Study Programs outside UNDIP

LB = Can be converted into Internship activities / work practices, projects in villages, teaching in schools, student exchanges, research, entrepreneurial activities, independent studies / projects, and humanitarian projects all of which must be guided by a lecturer

Equalizing the Merdeka Curriculum (1 Semester)

1	2	3		4	5
No.	Internship Activities	Course Name	Course code	Credits	Smt
1	Internship Activities Specialization in Governance Management	Comparison of Governance	SIP21319	3	6
		Networking Management	SIP21416	3	6
		Conflict Management	SIP21406	3	6
		Indonesian Political Analysis	-	3	6
		Political Demographics	SIP21415	3	6
		Civil Society and Democracy	SIP21407	3	6
		Internship	SIP21426	3	6
Total Conversion Credit - 1			21		
2	Internship Activities Specialization in Public Policy	Comparison of Governance	SIP21319	3	6
		Networking Management	SIP21416	3	6
		Conflict Management	SIP21406	3	6
		Indonesian Political Analysis	-	3	6
		Community development	SIP21413	3	6

		Gender in Government	SIP21412	3	6
		Internship	SIP21426	3	6
	Total Conversion Credit-2			21	
3	Internship Activities Specialization in Political Economy	Comparison of Governance	PSIP21319	3	6
		Networking Management	LSIP21416	3	6
		Conflict Management	LSIP21406	3	6
		Indonesian Political Analysis	LSIP6046	3	6
		Business and Politics	PSIP6037	3	6
		Media and Democracy	SIP21408	3	6
		Internship	SIP21426	3	6
	Total Conversion Credit-3			21	

DEPARTMENT OF COMMUNICATION SCIENCE



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THE UNDERGRADUATE STUDY PROGRAM COMMUNICATION SCIENCE



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C. The Undergraduate Communication Science Study Program

Vision

The realization of quality communication science higher education institutions in the implementation of the tridharma of higher education (education, research, and community service) that have networks and reputations in the national and international scope in 2022.

Mission

1. Organizing higher education in communication science based on quality assurance.
2. Organizing communication science teaching based on the latest developments in science and the communication profession.
3. Conduct research in the field of communication science and publish it nationally and internationally.
4. Carry out community service by utilizing scientific competences and communication technology for community empowerment.
5. Making efforts to strengthen networks and reputation in national and international circles.

Objective

1. Ability to master knowledge and skills in the field of communication science.
2. Ability to understand, analyze, and provide alternative solutions to communication problems.
3. The ability to behave and behave in working for the public interest according to their competence, the ability to adapt to developments in science and technology.

Profile and Competence

The profiles of graduates of the Undergraduate Communication Study Program are:

1. *Strategic Communication Professionals*
Designer and executive of professional work in the field of strategic communication (business marketing / social / political communications, advertising, PR) by applying a professional code of ethics. Graduates have the advantage of managing projects.
2. *Journalistic Professionals*
Designer and implementer of professional work in the field of journalism (print, electronic, new media) based on a journalistic code of ethics. Graduates have the advantage of managing journalistic projects. Graduates have multi-platform capabilities for journalism and digital entrepreneurship.
3. *Researcher / Analyst*
Implementers of communication research with qualitative and quantitative approaches who are able to present research results in forums and write research results in scientific journals.

Learning Outcomes of the Graduates

Attitude:

1. Being devoted to God Almighty and able to show a religious attitude;
2. Upholding human values in carrying out duties based on religion, morals and ethics;
3. Contributing to improving the quality of life in society, nation, state, and advancement of civilization based on Pancasila;
4. Acting as citizens who are proud and love the country, have nationalism and a sense of responsibility to the state and nation;
5. Respect the diversity of cultures, views, religions and beliefs, as well as the original opinions or findings of others
6. Work together and have social sensitivity and care for the community and the environment
7. Obeying the law and discipline in social and state life
8. Internalizing academic values, norms and ethics
9. Demonstrate an attitude of responsibility for work in their field of expertise independently
10. Internalizing the spirit of independence, struggle, and entrepreneurship

Mastery of Knowledge:

1. Mastering the basics of communication science and communication theory at the level of communication (interpersonal, group, organizational, mass) and communication contexts (social, economic, political and cultural).
2. Mastering the basics and theories of strategic communication in commercial, social and political contexts.
3. Mastering the basics and theories of journalism which include collection, coverage, writing, editing and publication of news for print, broadcasting and online media (multi-media journalism). Master basic knowledge about creative content and digital entrepreneurship.
4. Master the basic principles of communication research.
5. Mastering the basic principles of scientific philosophy which includes ontology, epistemology, axiology and methodology.
6. Have knowledge and understanding of the development of science and technology in the field of communication.
7. Have knowledge of communication approaches to contribute to solving social problems.

General Skills:

1. Able to apply logical, critical, systematic, and innovative thinking in the context of developing or implementing science and technology that pays attention to and applies humanities values in accordance with their field of expertise.
2. Able to demonstrate independent, quality and measurable work.
3. Able to study the implications of developing or implementing science and technology that pay attention to and apply humanities values according to their expertise based on scientific principles, procedures and ethics in order to

- produce solutions, ideas, designs, or art criticism.
4. Able to compile the results of the study in the form of working papers, design specifications, or art essays, and upload them on the college website.
 5. Able to make decisions appropriately in the context of problem solving in their area of expertise, based on information and data results.
 6. Able to maintain and develop networks with mentors, colleagues, peers both inside and outside the institution.
 7. Able to be responsible for the achievement of group work and to supervise and evaluate the completion of work assigned to workers under their responsibility.
 8. Able to carry out the self-evaluation process of the work group under their responsibility, and able to manage learning independently.
 9. Capable of documenting, storing, securing, and recovering data to ensure validity and prevent plagiarism.

Special skill:

1. Able to master skills in the field of communication science.
2. Able to identify and solve communication problems based on a professional code of ethics.
3. Able to design and carry out communication research using qualitative and quantitative methods.
4. Able to manage professional work in journalism and creative content on the basis of a relevant code of ethics. Graduates have the advantage of managing journalistic projects and creative content. Graduates have skills in the field of multi-platform journalism and digital entrepreneurship
5. Able to plan to implement and evaluate commercial, social and political campaign activities.
6. Able to operate communication technology media, interact and collaborate with other parties to manage communication projects.
7. Communicator (able to communicate verbally and in writing).
8. Professional (work according to principles, commitment, uphold the code of ethics, reliable).
9. Leader (adaptive, responsive to the environment, initiative, solving problems).
10. Entrepreneur (high work ethic, innovative, independent, motivational, creative).
11. Thinker (critical, researcher, lifelong learning, analytical skills, logical argument).
12. Teamwork (can work together)
13. Educator (become an agent of change).

Composition of Courses for the Undergraduate Communication Science Study Program

1	2	3	4	5	6
No.	Course Group	Course Name	Course code	Credits	Smt
1	National Compulsory Course (MKWN)	Religion		2	1
		Islam	UUW00011		
		Christianity	UUW00021		
		Catholicism	UUW00031		
		Hindu religion	UUW00041		
		Buddhism	UUW00051		
		Kong Hu Chu religion	UUW00061		
2		Pancasila and Citizenship	UUW00003	3	2
3		Indonesian	UUW00004	2	1
	Total Credits of the National Compulsory Course			7	
4	University Compulsory Course (MKWU)	English	UUW00007	2	1
5		Internet of things (IoT)	UUW00006	2	2
6		Sports	UUW00005	1	1
7		Entrepreneurship	UUW00008	2	3
8		Community Service Program	UUW00009	3	7
	Total Credits of the University Compulsory Course			10	
9	Faculty Compulsory Course (MKWF)	Introduction to Political Science	PSIK6001	3	1
10		Introduction to Social Sciences	PSIK6002	3	1
11		Introduction to Economics	PSIK6003	3	1
12		Management Principles	PSIK6004	3	1
13		Essay	PSIK6099	6	8
	Total Credits of the Faculty Compulsory Course			18	
14	Study Program Compulsory Course (MKWF)	Introduction to Communication Studies	PSIK6101	3	1
15		Statistics	PSIK6102	3	2
16		Introduction to the Philosophy of Science	PSIK6103	3	2
17		Communication Theory	PSIK6104	3	2
18		Basic Multimedia Journalism	PSIK6105	3	2
19		Basic Strategic Communication	PSIK6106	3	2
20		Inter-Personal Communication	PSIK6107	3	2
21		Group Communication	PSIK6108	3	3
22		Organizational Communication	PSIK6109	3	3
23		Mass communication	PSIK6110	3	3
24		Quantitative Communication Research Methodology	PSIK6111	3	3
25		Psychology of Communication	PSIK6112	3	3
26		Creative Writing	PSIK6113	3	3
27		Public Speaking	PSIK6114	3	3

28		Qualitative Communication Research Methodology	PSIK6115	3	4
29		Visual Journalism	PSIK6216	3	4
30		Online Journalism	PSIK6217	3	4
1	2	3	4	5	6
No.	Course Group	Course Name	Course code	Credits	Semester
31		Video News Producer	PSIK6218	3	4
32		Multimedia and MarREMARKSing Research	PSIK6219	3	4
33		MarREMARKSing Communication	PSIK6220	3	4
34		Advertising	PSIK6221	3	4
35		Public Relations Management	PSIK6222	3	4
36		Strategic Communication Research	PSIK6223	3	4
37		Political Communication	PSIK6324	3	4
38		Public Opinion and Propaganda	PSIK6325	3	4
39		Sociology of Communication	PSIK6126	3	5
40		Information and communication technology	PSIK6127	3	5
41		Digital Newspaper Production	PSIK6228	3	5
42		Video Production	PSIK6229	3	5
43		Audio-Visual Production Studio	PSIK6230	3	5
44		Investigative Journalism	PSIK6231	3	5
45		Consumer behavior	PSIK6232	3	5
46		Lobby and Negotiation Techniques	PSIK6233	3	5
47		Event Management	PSIK6234	3	5
48		Crisis Management	PSIK6235	3	5
49		Cultural Communication	PSIK6336	3	5
50		Press Management	PSIK6237	3	6
51		Broadcasting Programming	PSIK6238	3	6
52		Multimedia Economics	PSIK6239	3	6
53		Contemporary Journalism	PSIK6240	3	6
54		Creative Strategy	PSIK6241	3	6
55		Media Strategy	PSIK6242	3	6
56		Visual communication design	PSIK6243	3	6
57		Public Relations Campaign	PSIK6244	3	6
58		Social MarREMARKSing Management	PSIK6345	3	6
59		Political Campaign Management	PSIK6346	3	6
60		Gender Communication	PSIK6347	3	6
61		KKP (Internship)	PSIK6148	3	7
62		Media and Cultural Studies	PSIK6349	3	7
63		Communication Law	PSIK6350	3	7
64		Social Change Communication	PSIK6351	3	7

65	Professional ethics	PSIK6352	3	7
Total Credits for the Study Program Compulsory Course			120	

Merdeka Curriculum for Communication Study Program 2020-2025

1st Semester

NO.	CODE	COURSES	Credits	Lecturer
1.	U UW00011 U UW00021 U UW00031 U UW00041 U UW00051 U UW00061	Religious education Islam Christianity Catholicism Hindu religion Buddhism Confucianism	2	Muhyidin, S.Ag., M.Ag., MH Sugeng Mulyanto, S.PAK., M Theo YB. Sukita, S.Pd. M.Hum Drs. Anak Agung REMARKSut Darmaja, M.Pd.H. Priyati Ningsih, S.Ag., .M.Pd.B
2.	U UW00004	Indonesian	2	Drs. Suharyo, M.Hum.
3.	U UW00007	English	2	Hernofika Laksmi Tatas Sulistyawati, SS, M.Hum
4.	U UW00005	Sports	1	Sumardi Widodo, S.Pd., M.Pd.
5.	U UW00006	Internet of Things	2	Primada Qurrota Ayun, SIKom., MA Amida Yusriana, SIKom., MIKom
6.	PSIK6002	Introduction to Social Sciences	3	Dr. Hedi Pudjo Santosa, M.Si. Dra Taufik SupRYini, M.Si.
7.	PSIK6003	Introduction to Economics	3	Drs. Wahyu Hidayat, M.Si. Agung Budiarmo, S.Sos., MM
	U UW00003	Pancasila Civics Education	3	Drs. Turtiantoro, M.Si. Dra. Sulistyowati, M.Si.
8.	PSIK6004	Entrepreneurship	3	Djoko Setyabudi, MM Amida Yusriana, MIKom Dr. Adi Nugroho, M.Si
9.	PSIK6101	Introduction to Communication Studies	3	Dr. Turnomo Rahardjo Dr. Hapsari Dwiningtyas, MA
Number of credits			22	

2nd Semester

NO.	CODE	COURSES	Credits	Lecturer
1.	PSIK6004	Management Principles	3	
2	PSIK6001	Introduction to Political Science	3	
3.	PSIK6102	Statistics	3	Drs. Tandiyo Pradekso, M.Sc Djoko Setyabudi, MM
4.	PSIK6103	Introduction to the Philosophy	3	Dr. Sunarto S. Rouli Manalu, Ph.D

		of Science		
5.	PSIK6104	Communication Theory	3	Dr. Turnomo Rahardjo S. Rouli Manalu, Ph.D
6.	PSIK6105	Basic Multimedia Journalism	3	Dr. Nurul Hasfi Dr. Adi Nugrono Much. Yulianto, S.Sos, M.Si
7.	PSIK6106	Basic Strategic Communication	3	Drs. Wiwid Noor Rackmad, M.Si Dr. Yanuar Luqman
8.	PSIK6107	Inter-Personal Communication	3	Dr. Sri Budi Lestari Agus Naryoso, M.Si.
Number of credits			23	

3rd semester

NO.	CODE	COURSES	Credits	Lecturer
1.	PSIK6108	Group Communication	3	Dra. Sri Widowati H, MS Drs. Joyo NS. Gono, M.Si Dr. Hapsari Dwiningtyas, S.Sos, MA
2.	PSIK6109	Organizational Communication	3	Dr. Dwi Purbaningrum Much. Yulianto, S.Sos, M.Si
3.	PSIK6110	Mass communication	3	Dra. Taufik SupRYini, M.Si Dr. Turnomo Rahardjo Drs. Wiwid Norachmad, MIKom
4.	PSIK6111	Quantitative Communication Research Methodology	3	Dra. Taufik SupRYini, M.Si Dr. Turnomo Rahardjo Drs. Wiwid Norachmad, MIKom
5.	PSIK6112	Psychology of Communication	3	Drs. Wiwid Noor Rackmad, M.Si S. Rouli Manalu, Ph.D
6.	PSIK6113	Creative Writing	3	Triyono Lukmantoro, S.Sos, M.Si Agus Naryoso, M.Si
7.	PSIK6114	Public Speaking	3	Dra. Sri Widowati H, MS Much. Yulianto, S.Sos, M.Si Agus Naryoso, M.Si
Number of credits			23	

4th Semester

NO.	CODE	COURSES	Credits	Lecturer
1.	PSIK6115	Qualitative Communication Research Methodology	3	Dr. Sunarto Dr. Hapsari Dwiningtyas, MA Nuriyatul Lailiyah, S.Sos, MIKom
2.	PSIK6324	Political Communication	3	Much.Yulianto, S.Sos, M.Si Nuriyatul Lailiyah, S.Sos, MIKom
3.	PSIK6325	Public Opinion and Propaganda	3	Much.Yulianto, S.Sos, M.Si Drs. Joyo NS Gono, M.Si
Number of credits			9	

Competence of Multimedia Journalism and Creative Content

NO.	CODE	COURSES	Credits	Lecturer
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1.	PSIK6216	Visual Journalism	3	M. Bayu Widagdo, MIKom Yanuar Luqman, S.Sos, M.Si
2.	PSIK6217	Online Journalism	3	Dr. Nurul Hasfi Primada Qurota Ayun, MA
3.	PSIK6218	Video News Production	3	M. Bayu Widagdo, MIKom Yanuar Luqman, M.Si
4.	PSIK6219	Multimedia and MarREMARKSing Research	3	Dra. Sri Widowati H, MS Drs. Tandiyo Pradekso, M.Sc
Total Competencies of Multimedia Journalism and Creative Content			12	

Strategic Communication Competence

NO.	CODE	COURSES	Credits	Lecturer
1.	PSIK6220	MarREMARKSing Communication	3	Nuriyatul Lailiyah, S.Sos, MIKom Djoko Setyabudi, MM
2.	PSIK6221	Advertising	3	Dr. Hedi Pudjo Santoso, M.Si M. Bayu Widagdo, MIKom
3.	PSIK6222	Public Relations Management	3	Agus Naryoso, S.Sos, M.Si Nuriyatul Lailiyah, S.Kom, M.Si
1.	PSIK6223	Strategic Communication Research	3	Dra. Sri Widowati H, MS Drs. Tandiyo Pradekso, M.Sc
Total Strategic Communication Competencies			12	

5th semester

NO.	CODE	COURSES	Credits	Lecturer
1.	PSIK6126	Sociology of Communication	3	Dr. Hedi Pudjo Santoso, M.Si Dr. Dra. Sri Budi Lestari, SU
2.	PSIK6127	Information and communication technology	3	Drs. Joyo NS Gono, M.Si S. Rouli Manalu, Ph.D
3.	PSIK6336	Cultural Communication	3	Dra. Taufik SupRYini, M.Si Dr. Turnomo Rahardjo, M.Si
Number of credits			9	

Competence of Multimedia Journalism and Creative Content

NO.	CODE	COURSES	Credits	Lecturer
1.	PSIK6228	Digital Newspaper Production	3	
2.	PSIK6229	Video Production	3	M. Bayu Widagdo, MIKom Yanuar Luqman, M.Si
3.	PSIK6230	Audio-Visual Production Studio	3	M. Bayu Widagdo, MIKom Dr. Nurul Hasfi, MA
4.	PSIK6231	Investigative Journalism	3	Dr. Nurul Hasfi, MA M. Bayu Widagdo, MIKom
Total Competencies of Multimedia Journalism and Creative Content			12	

Strategic Communication Competence

NO.	CODE	COURSES	Credits	Lecturer
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1.	PSIK6232	Consumer behavior	3	Dra. Sri Widowati H, MS Djoko Setyabudi, MM
2.	PSIK6233	Lobby and Negotiation Techniques	3	Drs. Joyo NS Gono, M.Si Dr. Dwi Purbaningrum
3.	PSIK6234	Event Management	3	Dr. Hedi Pudjo Santoso, M.Si Djoko Setyabudi, MM
4.	PSIK6235	Crisis Management	3	Drs. Joyo NS Gono, M.Si Amida Yusriana, M.Kom
Total Competencies of Strategic Communication			12	

6th semester

NO.	CODE	COURSES	Credits	Lecturer
1.	PSIK6345	Social Marketing Management	3	Drs. Tandyo Pradekso, M.Sc Djoko Setyabudi, MM
2.	PSIK6346	Political Campaign Management	3	Agus Naryoso, S.Sos, M.Si Nuriyatul Lailiyah, S.Kom, M.Si Much.Yulianto, S.Sos, M.Si
3.	PSIK6347	Gender Communication	3	Dr. Drs. Sunarto, M.Si Dr. Hapsari Dwiningtyas, MA
Number of credits			9	

Competence of Multimedia Journalism and Creative Content

NO.	CODE	COURSES	Credits	Lecturer
1.	PSIK6237	Press Management	3	Dr. Adi Nugroho, M.Si Dr. Sunarto
2.	PSIK6238	Broadcasting Programming	3	Dr. Lintang Ratri S, M.Si Agus Naryoso, M.Si
3.	PSIK6239	Multimedia Economics	3	Dr. Sunarto Nuriyatul Lailiyah, M.Kom
4.	PSIK6240	Contemporary Journalism	3	Dr. Nurul Hasfi, MA Primada Qurrota Ayun, MA
Total Competencies of Multimedia Journalism and Creative Content			12	

Competence of Strategic Communication

NO.	CODE	COURSES	Credits	Lecturer
1.	PSIK6241	Creative Strategy	3	Drs. Tandyo Pradekso, M.Sc Djoko Setyabudi, S.Sos, MM
2.	PSIK6242	Media Strategy	3	Drs. Tandyo Pradekso, M.Sc Djoko Setyabudi, S.Sos, MM
3.	PSIK6243	Visual communication design	3	M. Bayu Widagdo, M.Kom Yanuar Luqman, S.Sos, M.Si
4.	PSIK6244	Public Relations Campaign	3	Agus Naryoso, S.Sos, M.Si Nuriyatul Lailiyah, S.Kom, M.Si
Total Strategic Communication Competencies			12	

7th semester

NO.	CODE	COURSES	Credits	Lecturer
1.	UUW00009	KKN	3	University KKN Team
2.	PSIK6148	KKP (Internship)	3	Study program
3.	PSIK6349	Media and Cultural Studies	3	
4.	PSIK6350	Communication Law	3	Drs. Wiwid Noor Rackmad, M.Si Dr. Lintang Ratri S, M.Si
5.	PSIK6351	Social Change Communication	3	Drs. Wiwid Noor Rackmad, M.Si Dr. Yanuar Luqman
6.	PSIK6352	Professional ethics	3	Dr. Dra. Sri Budi Lestari, SU Primada Qurroa Ayun, MA
Number of credits			18	

8th Semester

NO.	CODE	COURSES	Credits	Lecturer
1.	PSIK6099	Final Project / Thesis	6	
Number of credits			6	

Number of credits taken:

1. National Compulsory Courses : 7 Credits
2. University Compulsory Courses : 10 Credits
3. Faculty Compulsory Courses : 12 Credits
4. Study Program Compulsory Courses : 120 Credits

Number of credits taken : 145 SK

Equalizing the Merdeka Curriculum (1 Semester)

1	2	3		4	5
No.	Internship Activities	Course Name	Course code	Credits	Smt
1	Internships for Multimedia Journalism Competence and Creative Content	Contemporary Journalism	PSIK6240	3	6
		Video Production	PSIK6229	3	6
		Audio-Visual Production Studio	PSIK6230	3	6
		Investigative Journalism	PSIK6231	3	6
		Press Management	PSIK6237	3	6
		Broadcast Programming	PSIK6238	3	6
		Multimedia Economics	PSIK6239	3	6
		Digital Newspaper Production	PSIK6228	3	6
		Communication Law	PSIK6350	3	6
		Professional ethics	PSIK6352	3	6
	Total Conversion Credits (maximum 21 credits / semester taken)			30	
2	Strategic	Lobbying and Negotiation Techniques	PSIK6233	3	6

	Communication Competency's Internship Activities	Crisis Management	PSIK6235	3	6
		Event Management	PSIK6234	3	6
		Social MarREMARKSing Management	PSIK6345	3	6
		Visual communication design	PSIK6243	3	6
		Public Opinion and Propaganda	PSIK6325	3	6
		Public Relations Campaign	PSIK6244	3	6
		Creative Strategy	PSIK6241	3	6
		Media Strategy	PSIK6242	3	6
		Professional ethics	PSIK6352	3	6
	Total Conversion Credits (maximum 21 credits / semester taken)			30	

DEPARTMENT OF BUSINESS ADMINISTRATION



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THE UNDERGRADUATE STUDY PROGRAM BUSINESS ADMINISTRATION



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D. Business Administration Study Program

Vision

In 2030, it will become a center for conceptual and practical learning of business administration that is able to produce graduates with superior abilities in the field of business science at the international level.

Mission

1. Organizing learning in the field of business administration that fosters curiosity, good process-oriented, and commendable social ethics.
2. Encourage research activities in the field of business administration and develop creative and solution ideas through scientific forums.
3. Encouraging the implementation of community service activities as a practical means and implementation of the field of business administration, especially for social associations based on business activities in local, regional and national areas.
4. The Business Administration Study Program develops intellectual morals and behavior by prioritizing academic ethics.
5. Improve the reputation and accreditation of study programs at the national and international levels.

Objective

1. Producing graduates who have superior competencies in the business field.
2. Producing independent, solution, and ethical graduates in the business field.
3. Producing oriented management of the teaching and learning process in business.
4. Producing international-oriented scientific work, especially in the business field.
5. Organizing international standard scientific forums as a dissemination of research activities in the business field.
6. Increase the role of the academic community of the business administration study program in solving social problems, especially in the business field.
7. Developing practical activities to encourage good governance in the business field.
8. Developing honest, transparent and fair morals and behavior in the teaching and learning process in the field of business administration.
9. Developing a intellectual culture in the field of business administration.

Graduate Profiles and Descriptions

Entrepreneur:

- Having the ability to bring change, innovation, new ideas and new rules by combining various resources so that they can be accepted and provide more benefits to the wider community ethically and responsibly.
- Have the ability to produce and determine ways to produce products / services, plan and market them, and be able to regulate aspects of capital and the impact of their activities.

Business operator:

Have the ability to carry out business-oriented functions using internal and external company resources, while maintaining ethical business operations.

Instructor:

Have the ability to transfer knowledge and skills to other parties by using an approach that is in accordance with applicable scientific principles and norms.

Learning Outcomes

Attitude (Affective):

1. Being devoted to God Almighty and able to show a religious attitude;
2. Upholding human values in carrying out duties based on religion, morals and ethics;
3. Contributing to improving the quality of life in society, nation, state, and advancement of civilization based on Pancasila;
4. Acting as citizens who are proud and love the country, have nationalism and a sense of responsibility to the state and nation;
5. Respect the diversity of cultures, views, religions and beliefs, as well as the original opinions or findings of others;
6. Work together and have social sensitivity and care for the community and the environment;
7. Obeying the law and discipline in public and state life;
8. Internalizing academic values, norms, and ethics;
9. Demonstrate an attitude of responsibility for work in their field of expertise independently;
10. Internalizing the spirit of independence, struggle, and entrepreneurship.

Knowledge (Cognitive):

1. Mastering theoretical concepts in depth related to administration theory, corporate governance, and decision making;
2. Mastering theoretical concepts in general related to theories: entrepreneurship, innovation as part of the theory of knowledge creation, motivation theory, change (social and management), especially social behavior in entrepreneurship, cross-cultural in business organizations, functions -business functions, and stakeholder theory;
3. Mastering general concepts of economic theory, political systems, and political economy theory;
4. Mastering factual and current knowledge of business law and business ethics;
5. Mastering change management methodology, business organization performance analysis methods, and social research methods;
6. Mastering the principles and techniques of cross-organizational and cross-cultural persuasive communication in the business field.

General Skills:

1. Able to apply logical, critical, systematic, and innovative thinking in the context of developing or implementing science and technology that pays attention to and applies humanities values in the business field.
2. Having a caring, open, sensitive and socially ethical attitude is superior in the field of business.

3. Able and skilled in the decision-making process, especially in the business field.
4. Able to organize good governance for business organizations.
5. Have effective communication skills.
6. Have a transformative leadership character.

Special Skills (Psychomotor):

1. Evaluating the implications of a policy, decision, or strategy using an analytical and systematic approach that is set out in a standardized evaluation format which at minimum includes information about the evaluation methodology, evaluation findings, conclusions, and recommendations;
2. Identify, analyze, structured business problems using analytical and systematic approaches and formulate solutions that can be accounted for;
3. Identifying, analyzing the practice of "corporate social responsibility of a business organization" (corporate social responsibility) related to ethics and its use, using analytical and systematic approaches and formulating solutions that can be accounted for.
4. Creating and managing innovation, establishing new business entities with high growth potential based on local potential and wisdom;
5. Identifying, evaluating various riCredits and opportunities of doing business in the context of the global environment, and proposing alternative solutions that can be accounted for;
6. Responsibly identifying and communicating the impact of technology on conventional business and digital age business (e-commerce).
7. To examine the interrelationships between various business models with local environmental and social aspects.
8. Formulating and implementing conventional business strategies that are functional;
9. Using interpersonal skills, respect and empathy, and implementing group theory to convey and persuade the resolution of interpersonal, group, and social conflicts in organizations;
10. Work in a business team efficiently and effectively with diverse social backgrounds and business cultural roots.

Composition of Courses in the Undergraduate Business Administration Study Program

1 No	2 Course Group	3 Course Name	4 Course code	5 Credits
1	National Compulsory Course (MKWN)	Religion		2
		Islam	UUW00011	
		Christianity	UUW00021	
		Catholicism	UUW00031	
		Hindu religion	UUW00041	
		Buddhism	UUW00051	

		Kong Hu Chu religion	UUW00061	
2		Pancasila and Citizenship	UUW00003	3
3		Indonesian		2
	Total Credits of the National Compulsory Courses			7
4	University Compulsory Course (MKWU)	English	UUW00007	2
5		Internet of things (IoT)	UUW00006	2
6		Sports	UUW00005	1
7		Entrepreneurship	UUW00008	2
8		Community Service Program	UUW00009	3
	Total Credits of the University Compulsory Courses			10
9	Faculty Compulsory Course (MKWF)	Introduction to Political Science	PSAB6001	3
10		Introduction to Social Sciences	PSAB6002	3
11		Introduction to Economics	PSAB6003	3
12		Management Principles	PSAB6004	3
13		Essay	PSAB6099	6
	Total Credits of the Faculty Compulsory Courses			18
14	Study Program Compulsory Course (MKPS)	Organizational Theory & Administration (Fundamentals of Organization)	PSAB6101	3
15		Introduction to Business Administration	PSAB6102	3
16		Statistics (Business)	PSAB6203	3
17		Basic Accounting	PSAB6204	3
18		Marketing Management	PSAB6205	3
19		Operation management	PSAB6206	3
20		Introduction to Corporate Governance	PSAB6207	3
21		Start-Up and Business Plan	LSAB6215	3
22		Risk management	PSAB6216	3
23		Sociology of Industry	PSAB6217	2
24		Business Leadership	PSAB6218	3
25		Business Performance Analysis	LSAB6219	3
26		Business communication	LSAB6220	3
27		Investment & Portfolios	PSAB6221	3
28		Business Feasibility Analysis	LSAB6222	3
29		Market Analysis and Business Intelligence (Buss.Model)	LSAB6113	3
30		Proposal / Project Seminar	PSAB6230	3
31		International Business	LSAB6225	3
1	2	3	4	5
No	Course Group	Course Name	Course code	Credits
32		Strategic Management	LSAB6226	3
33		Knowledge Management & Innovation	LSAB6227	3
34		Business Ethics	LSAB6228	2

35		Business Operations Research (Decision Making)	LSAB6229	3
	Total Credits of the Study Program Compulsory Course			64
36	Study Program Elective Course (MKPPS)	Financial Planning & Control	PSAB6301	3
37		Banking management	PSAB6304	3
38		Accounting computer	PSAB6309	3
39		Creative Industry and Tourism	LSAB6310	3
40		Secretariat	PSAB6311	2
41		Business Law	LSAB6308	2
42		Consumer behavior	LSAB6302	3
43		Business Management Organizations	PSAB6303	3
44		Business Research Methods	LSAB6305	3
45		Management information System	PSAB6306	3
46		Retail & Supply Chain Management	LSAB6307	3
47		Business Practice (internship)	PSAB6308	3
48		Business Computer	LSAB6312	2
49		Project management	LSAB6313	3
50		Sales Management	LSAB6314	3
51		MSME Management	LSAB6315	3
52		Industrial and Service Management	LSAB6316	3
	Total Credits of the Study Program Elective Course			48

Merdeka Curriculum for Business Administration Study Program - Regular 2020-2025

1st Semester

NO.	CODE	COURSES	Credits	Lecturer
1.	UUW00011 UUW00021 UUW00031 UUW00041 UUW00051 UUW00061	Religious education Islam Christianity Catholicism Hindu religion Buddhism Confucianism	2	CourseDU team
2.	UUW00003	Pancasila & Citizenship Education	3	CourseDU team
3.	UUW00004	Indonesian	2	CourseDU team
4.	UUW00007	English	2	CourseDU team
5.	UUW00006	Internet of Things	2	CourseDU team
6.	UUW00005	Sports	1	CourseDU team
7.	PSAB6002	Introduction to Social Sciences	3	Dr. Ari Pradhanawati, M.Si
8.	PSAB6003	Introduction to Economics	3	Prof. Prof. Dr. Naili Farida, M.Si Drs. Wahyu Hidayat, M.Si
9.	PSAB6102	Introduction to Business Administration	3	Drs. Handoyo DW, M.Si Sendhang Nurseto, S.Sos, M.AB
Number of credits			21	

2nd Semester

NO.	CODE	COURSES	Credits	Lecturer
1.	PSAB6001	Introduction to Political Science	3	Team
2.	PSAB6004	Management Principles	3	Team
3.	PSAB6101	Organizational Theory & Administration (Fundamentals of Organization)	3	Dr. Susanta Day, M.Si Agung Budiarmo, Sos, M.Si
4.	PSAB6203	Statistics (Business)	3	Dr. Ngatno, MM Drs. Saryadi, M.SI
5.	PSAB6204	Basic Accounting	3	Dra. Sri Suryoko, M.Si Dinalestari P, SE, M.SI Akt
6.	PSAB6205	MarREMARKSing Management	3	Prof. Dr. Naili Farida, M.Si, M.Si Sendhang Nurseto, S.Sos, M.AB
7.	PSAB6206	Operation management	3	Prof. Dr. Sudharto PH, MES Drs. Agus Hermani DS, MM Drs. Wahyu Hidayat, M.Si
8.	PSAB6207	Introduction to Corporate Governance	3	Dr. Widiartanto, MAB Bulan Prabawani, S.Sos, MM, PhD
Number of credits			24	

3rd semester

NO.	CODE	COURSES	Credits	Lecturer
1.	U UW00008	Entrepreneurship	2	Agung Budiarmo, Sos, M.Si Robetmi Jumpakita Pinem, S.AB., MBA
2.	PSAB6109	Business Finance	3	Dr. Drs. Ngatno, MM Bulan Prabawani, S.Sos, MM, PhD
3.	PSAB6110	HRM	3	Prof. Dr. Sudharto PH, MES Dr. Hari Susanta N., M.Si Dr. Widiartanto, MAB
4.	PSAB6111	Taxation	3	Drs. Saryadi, M.SI Bulan Prabawani, S.Sos, MM, PhD
5.	PSAB6112	Environmental Management	3	Prof. Sudharto P. Hadi, PhD Dr. Hartuti Purnaweni, MA Dra. Sri Suryoko, M.Si
6.	PSAB6123	Management Accounting	3	Drs. Agus Hermani DS, MM Dinalestari P, SE, M.SI Akt
7.	LSAB6114	Digital Marketing & E-commerce	3	Dr. Drs. Ngatno, MM

				Sendhang Nurseto, S.Sos, MAB
8.	LSAB6124	Internal audit	3	Drs. Saryadi, M.SI Dinalestari P, SE, M.SI Akt
Number of credits			23	

4th Semester

NO.	CODE	COURSES	Credits	Lecturer
1.	LSAB6215	Start-Up and Business Plan	3	
2.	PSAB6216	Risk management	3	Drs. Handoyo DW, MSi Drs. Wahyu Hidayat, M.Si
3.	PSAB6217	Sociology of Industry	2	Dr. Ari Pradhanawati, MS Dr. Hari Susanta N., M.Si
4.	PSAB6218	Business Leadership	3	Drs. Agus Hermani DS, MM Dra. Apriati EP, M.Si
5.	LSAB6219	Business Performance Analysis	3	Dra. Apriatni EP, MSi
6.	LSAB6220	Business communication	3	Drs. Handoyo DW, MSi Dr. Widiartanto, MAB
7.	PSAB6221	Investment & Portfolios	3	Drs. Saryadi, M.SI Sendhang Nurseto, S.Sos, MAB
8.	LSAB6222	Business Feasibility Analysis	3	Dra. Rodhiyah, SU Dra. Apriatni EP, MSi
Elective courses				
1	PSAB6301	Financial Planning & Control	3	Drs. Handoyo DW, M.Si Dinalestari P, SE, M.SI Akt Sendhang Nurseto, S.Sos, M.AB
2	PSAB6304	Banking management	3	Drs. Saryadi, M.SI Drs. N. Lubis, MM
3	PSAB6309	Accounting computer	3	Sendhang Nurseto, S.Sos, MAB Riandhita Eri Werdani, SMB, MSM
4	LSAB6310	Creative Industry and Tourism	3	Prof. Dr. Naili Farida, M.Si, M.Si Dr. Widiartanto, MAB
5	PSAB6311	Secretariat	2	Dra. Apriatni EP, M.Si Dinalestari P., SE, M.Si., Akt.
Number of credits			23	

5th semester

NO	CODE	COURSES	Credits	
1	LSAB6113	Market Analysis and Business Intelligence (Buss.Model)	3	Prof. Dr. Naili Farida, M.Si, M.SI Dr. Drs. Ngatno, MM Bulan Prabawani, S.Sos, MM, PhD
Elective courses				
1	LSAB6308	Business Law	2	
2	LSAB6302	Consumer behavior	3	Prof. Sudharto P. Hadi, PhD Drs. Agus Hermani DS, MM Prof. Dr. Naili Farida, M.Si, M.Si
3	PSAB6303	Business Management Organizations	3	Drs. N. Lubis, MM Dra. Apriatni EP, M.Si

4	LSAB6305	Business Research Methods	3	Ngatno, MM Widayanto, S.Sos, Msi
No.	Course Code	Courses	Credits	
5	PSAB6306	Management information System	3	Drs. Wahyu Hidayat, M.Si Widayanto, S.Sos., M.Si Riandhita Eri Werdani, SMB, MSM
6	LSAB6307	Retail & Supply Chain Management	3	Widayanto, S.Sos, MSI Sendhang Nurseto, S.Sos, MAB Riandhita Eri Werdani, SMB, MSM
7	PSAB6308	Business Practice (internship)	3	Study Program Team
8	LSAB6312	Business Computer	2	Sendhang Nurseto, S.Sos, MAB Riandhita Eri Werdani, SMB, MSM
9	LSAB6313	Project management	3	Drs. Handoyo, M.Si Robermi Jumpakita Pinem, S.AB, MBA
10	LSAB6314	Sales Management	3	Dra. Sri Suryoko, M.Si Dra. Apriatni EP, M.Si
	Total credits		21	

6th semester

NO.	CODE	COURSES	Credits	Lecturer
1.	PSAB6230	Proposal / Project Seminar	3	Study Program Team
2.	LSAB6225	International Business	3	Bulan Prabawani, S.Sos, MM, PhD Dra. Sri Suryoko, M.Si Agung Budiarmo, S.Sos, MM
3.	LSAB6226	Strategic Management	3	Prof. Sudharto P. Hadi, PhD Dra. Sri Suryoko, M.Si
4.	LSAB6227	Knowledge Management & Innovation	3	Dr. Hari Susanta N., M.Si Dr. Widiartanto, M.AB.
5.	LSAB6228	Business Ethics	2	Prof. Sudharto P. Hadi, PhD Agung Budiarmo, S.Sos, MM
6.	LSAB6229	Business Operations Research (Decision Making)	3	Dr. Ari Pradhanawati Agung Budiarmo, S.Sos., M.Si
Elective courses				
1	LSAB6315	MSME Management	3	Drs. Handoyo DW, MSi Drs. Wahyu Hidayat, M.Si
2	LSAB6316	Industrial and Service Management	3	Prof. Dr. Naili Farida, M.Si, M.Si Widayanto, S.Sos, M.Si
Number of credits			17	

7th semester

NO.	CODE	COURSES	Credits	Lecturer
1.	UUW00009	KKN	3	University KKN Team
Number of credits			3	

Semester 8

NO.	CODE	COURSES	Credits	Lecturer
1.	PSAB6099	Thesis / Project	6	
Number of credits			6	

Number of credits taken:

1. National Compulsory Courses	:	7 Credits
2. University Compulsory Courses	:	10 Credits
3. Faculty Compulsory Courses	:	18Credits
4. Study Program Compulsory Courses	:	99Credits
5. Elective Courses of Study Program	:	<u>10Credits</u>
Number of credits taken	:	144Credits

Equalizing the *Merdeka* Curriculum

Internship equalization activities or other forms are carried out in the 5th semester and / or 6th semester which will convert the following courses:

5th semester			
No.	Code	Courses	Credits
1	LSAB6113	Market Analysis and Business Intelligence (Buss.Model)	3
2	PSAB6109	Business Finance	3
3	PSAB6123	Management Accounting	3
4	PSAB6111	Taxation	3
5	PSAB6110	HRM	3
6	LSAB6114	Digital Marketing & E-commerce	3
7	LSAB6124	Internal audit	3
8	LSAB6314	Sales Management	3
9	LSAB6307	Retail & Supply Chain Management	3
Total Conversion Credits (maximum 21 credits / semester taken)			24
6th semester			
No.	Code	Courses	Credits
1	LSAB6226	Strategic Management	3
2	LSAB6227	Knowledge Management & Innovation	3
3	LSAB6228	Business Ethics	2
4	LSAB6225	International Business	3
5	LSAB6229	Business Operations Research (Decision Making)	3
6	LSAB6315	MSME Management	3

7	LSAB6219	Business Performance Analysis	3
8	PSAB6206	Operation management	3
9	LSAB6220	Business communication	3
10	PSAB6112	Environmental Management	3
11	LSAB6215	Start-Up and Business Plan	3
12	PSAB6221	Investment & Portfolios	3
13	PSAB6304	Banking management	3
14	PSAB6301	Financial Planning & Control	3
15	PSAB6309	Accounting computer	3
16	LSAB6310	Creative Industry and Tourism	3
Total Conversion Credit (maximum 17 credits / semester taken)			47

DEPARTMENT OF INTERNATIONAL RELATIONS



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E. International Relations Study Program

Vision

Becoming one of the leading higher education institutions in Indonesia in the field of International Relations, with a concentration on international cooperation in dealing with the transnational and international crimes by 2025.

Mission

1. Organizing quality educational activities and continuously adapting to developments in the discipline of International Relations in general and international cooperation in dealing with transnational and international crimes in particular.
2. Carrying out quality research and relevant to the discipline of International Relations in general and international cooperation in dealing with transnational and international crimes in particular, on a continuous basis.
3. Organizing quality community service that is relevant to the discipline of International Relations in general and international cooperation in dealing with transnational and international crimes in particular, continuously.
4. Organizing networks with stakeholders in the field of International Relations in general and international cooperation in dealing with transnational and international crimes in particular, both at home and abroad, with the aim of improving the quality of education itself as well as the quality and quantity of research and community service.
5. Making scientific and quality publications relating to important and current issues in the discipline of International Relations, in general and international cooperation in dealing with transnational and international crimes in particular.
6. Obtain recognition from professional institutions in the field of International Relations in general and international cooperation in dealing with transnational and international crimes in particular, regarding the quality of education, research and community service activities.

Objective

1. Creating graduates who master the concepts and theories of International Relations in general, and those related to international cooperation in dealing with transnational and international crimes in particular.
2. Creating graduates who are able to apply these concepts and theories in research relevant to the field of International Relations in general and international cooperation in dealing with transnational and international crimes in particular.
3. Creating graduates who are able to work practically provides alternatives for solving problems related to the field of International Relations in general and international cooperation in dealing with transnational and international crimes in particular.
4. Creating graduates who are able to be given responsibility and accountable for their work in a professional manner.

Graduate Profiles and Descriptions

Diplomat:

Become a government representative abroad and carry out diplomatic and consular activities to fight for the interests of the nation, state and government in the receiving country or in international organizations to which he is assigned.

Researcher :

Assessing the relationship between two or more actors on a global scale in general, and in particular concerning transnational and international organized crimes that arise as a consequence of this relationship and disseminating the results of the study in writing and orally.

Consultant:

To examine the problems of the relationship between two or more actors on a global scale in general, and in particular concerning transnational and international organized crimes that arise as a consequence of this relationship and make designs / models for solving them.

Negotiator:

Actors of negotiations between two or more actors on a global scale in general, and in particular concerning transnational and international organized crimes that arise as a consequence of this relationship and seek agreement between them.

Analyst :

To examine the problems of the relationship between two or more actors on a global scale in general, and in particular concerning transnational and international organized crimes that arise as a consequence of this relationship and provide conclusions and predictions in a comprehensive manner.

Entrepreneur :

The creator of products that are related to the scope of the relationship between two or more actors on a global scale in general, and in particular concerning transnational and international organized crimes that arise as a consequence of having these relationships independently and selling these products to the public

Learning Outcomes

Attitude (Affective):

1. Being devoted to God Almighty and able to show a religious attitude.
2. Upholding humanity values in carrying out duties based on religion, morals and ethics.
3. Contributing to improving the quality of life in society, nation, state, and advancement of civilization based on Pancasila.
4. Acting as citizens who are proud and love the country, have nationalism and a sense of responsibility to the state and nation.
5. Respect the diversity of cultures, views, religions and beliefs, as well as the original opinions or findings of others.

6. Work together and have social sensitivity and care for the community and the environment.
7. Obeying the law and discipline in social and state life.
8. Internalizing academic values, norms and ethics.
9. Demonstrate an attitude of responsibility for work in their field of expertise independently.
10. Internalizing the spirit of independence, struggle, and entrepreneurship.

General Skills:

1. Able to apply logical, critical, systematic, and innovative thinking in the context of developing or implementing science and technology that pays attention to and applies humanities values in accordance with their field of expertise.
2. Able to demonstrate independent, quality and measurable work.
3. Able to study the implications of developing or implementing science and technology that pay attention to and apply humanities values according to their expertise based on scientific principles, procedures and ethics in order to produce solutions, ideas, designs, or art criticism.
4. Able to compile the results of the study in the form of working papers, design specifications, or art essays and upload them on the college website.
5. Able to make decisions appropriately in the context of problem solving in their area of expertise, based on information and data results.
6. Able to maintain and develop networks with mentors, colleagues, colleagues both inside and outside the institution.
7. Able to be responsible for the achievement of group work and to supervise and evaluate the completion of work assigned to workers under their responsibility.
8. Able to carry out the self-evaluation process of the work group under his / her responsibility, able to manage learning independently.
9. Capable of documenting, storing, securing, and recovering data to ensure validity and prevent plagiarism.

Special Skills (Psychomotor):

1. Able to analyze international problems at the local, national, regional and global levels.
2. Able to identify Indonesia's national interests and understand its position in analyzing international phenomena.
3. Able to analyze the dynamics of Indonesia's foreign policy and diplomacy.
4. Able to manage scientific research on international relations issues.
5. Able to apply basic principles and techniques of negotiation and diplomacy.
6. Able to use information technology in analyzing international issues.
7. Able to express thoughts and arguments orally and in writing in Indonesian and or English.
8. Able to use at least one international official language.

Composition of Courses in the Undergraduate International Relation Study Program

1	2	3	4	5
No.	Course Group	Course Name	Course code	Credits
1	National Compulsory Course (MKWN)	Religion		2
		Islam	UUW00011	
		Christianity	UUW00021	
		Catholicism	UUW00031	
		Hindu religion	UUW00041	
		Buddhism	UUW00051	
		Kong Hu Chu religion	UUW00061	
2			Pancasila and Citizenship	UUW00003
3		Indonesian		2
Total Credits of the National Compulsory Courses				7
4	University Compulsory Course (MKWU)	English	UUW00007	2
5		Internet of things (IoT)	UUW00006	2
6		Sports	UUW00005	1
7		Entrepreneurship	UUW00008	2
8		Community Service Program	UUW00009	3
Total Credits of the University Compulsory Courses				10
9	Faculty Compulsory Course (MKWF)	Introduction to Political Science	PSAB6001	3
10		Introduction to Social Sciences	PSAB6002	3
11		Introduction to Economics	PSAB6003	3
12		Management Principles	PSAB6004	3
13		Essay	PSAB6099	6
Total Credits of the Faculty Compulsory Courses				18
14	Study Program Compulsory Course (MKPS)	English II	PSHI6006	3
15		French (French)	PSHI6007	3
16		Introduction to International Relations	PSHI6008	3
17		Introduction to Legal Studies	PSHI6009	3
18		Introduction to Philosophy of Science	PSHI6010	3
19		Indonesian Political Institutions and Processes	PSHI6011	3
20		Academic Writing	PSHI6012	3
21		International Organizations and Administrations	PSHI6013	3
22		Diplomacy	PSHI6014	3
1	2	3	4	5
No.	Course Group	Course Name	Course code	Credits
22		Diplomacy	PSHI6014	3

23		Criminology	PSHI6015	3
24		International Law	PSHI6016	3
25		Political Theory	PSHI6017	3
26		International Criminal Law	PSHI6018	3
27		International Politics	PSHI6019	3
		Theories of International Relations	PSHI6020	3
28		Indonesian Foreign Policy	PSHI6021	3
29		International Law of the Sea	PSHI6022	3
30		International Political Economy	PSHI6023	3
31		Negotiation and Resolution of International Conflict	PSHI6024	3
32		Human Rights in International Relations	PSHI6025	3
33		Statistics	PSHI6026	3
34		International Business	PSHI6027	3
35		Globalization and Transnationalism	PSHI6028	3
36		Criminological Psychology	PSHI6029	3
37		Foreign Policy Analysis	PSHI6030	3
38		Research Methodology in International Relations	PSHI6031	3
39		International Development Cooperation	PSHI6032	3
40		Maritime Transnational Crimes	PSHI6033	3
1	2	3	4	5
No.	Course Group	Course Name	Course code	Credits
41		Proposal Seminar (Research Proposal Seminar)	PSHI6034	3
42		Internship	PSHI6035	2
Total Credits of the Study Program Compulsory Course				89
43		Crimes Against Peace	LSHI6036	3

44		Transnational Environmental Crimes	LSHI6037	3
45		US Foreign Policy	LSHI6038	3
46		Public Policy	LSHI6039	3
47		War Crimes	LSHI6040	3
48		Australian Foreign Policy	LSHI6041	3
49		Diplomatic and Consular Law	LSHI6042	3
50		Transnational Financial Crimes	LSHI6043	3
51		Chinese Foreign Policy	LSHI6044	3
52		Security Studies	LSHI6045	3
53		Political Behavior	LSHI6046	3
54		Cybercrime	LSHI6047	3
55		Southeast Asian Studies	LSHI6048	3
56		Middle East Studies	LSHI6049	3
57		European Studies	LSHI6050	3
58		Politics and Economy of Japan	LSHI6051	3
Total Credits of the Study Program Elective Course				48

Merdeka Curriculum for International Relations Study Program - Regular 2020-2025

1st Semester

NO.	CODE	COURSES	Credits	Lecturer
1.	UUW00011 UUW00021 UUW00031 UUW00041 UUW00051 UUW00061	Islamic Studies Christianity Studies Catholicism Studies Hinduism Studies Buddhism Studies Kong Hu Chu Studies	2	Dr.Drs.Agus Saroni, MH Sugeng Mulyanto, S.PAK., M Theo YB.Sukita, S.Pd.M.Hum. SupRYiningsih, S.Ag.
2.	UUW00003	Pancasila and Civics	3	Dra. Rr. Hermeni S., M.Si. Dr. Dra. Reni Windiani, MS.
3.	UUW00004	Indonesian	2	Drs. Moh. Muzakka, M.Hum
4.	UUW00005	Sports	1	Dr. Drs. Yuswo Supatmo, M.Kes.
5.	UUW00007	English I	2	Dr. Agus Subiyanto, MA

6.	PSWF6001	Introduction to Political Science	3	Dra. Rr. Hermeni S., M.Si. Marten Hanura, SIP., MPS.
7.	PSWF6002	Introduction to Social Science	3	Dr. Ari Pradhanawati, MS. Marten Hanura, SIP., MPS.
8.	PSWF6003	Introduction to Economics	3	Dr. Widiartato, S.Sos., MAB. Dr. Reni Shinta Dewi, S.Sos., M.Si.
9	UUW00006	Internet of Things (IoT)	2	Fendy Eko Wahyudi, SIP., M.Hub.Int. Satwika Paramasatya, SIP., MA.
Number of credits			21	

2nd Semester

NO.	CODE	COURSES	Credits	Lecturer
1.	PSWF6004	Principles of Management	3	Dra. Rr. Hermeni S., M.Si. Dr.Drs.Hardi Warsono, MTP Fendy Eko Wahyudi, SIP., M.Hub.Int.
2.	PSHI6006	English II	3	Dr.Mualimin, M.Hum Ayu Ida Savitri, SS., M.Hum
3.	PSHI6007	French (French)	3	Dra. Lubna Sungkar, M.Hum. Dra. Astri Andriani, M.Hum.
4.	PSHI6008	Introduction to International Relations	3	Mohamad Rosyidin, S.Sos., MA. Fendy Eko Wahyudi, SIP., M.Hub.Int.
5.	PSHI6009	Introduction to Legal Studies	3	Ika Riswanti Putranti, SH., MH., Ph.D. Dr. Dra. Reni Windiani, MS.
6.	PSHI6010	Introduction to Philosophy of Science	3	Dr. Dra. Reni Windiani, MS. Mohamad Rosyidin, S.Sos., MA.
7.	PSHI6011	Indonesian Political Institutions and Processes	3	Dra. Rr. Hermeni S., M.Si. Dr. Dra. Reni Windiani, MS
8.	PSHI6012	Academic Writing	3	Fendy Eko Wahyudi, SIP., M.Hub.Int. Mohamad Rosyidin, S.Sos., MA.
Number of credits			24	

3rd semester

NO.	CODE	COURSES	Credits	Lecturer
1.	PSHI6013	International Organizations and Administrations	3	Fendy Eko Wahyudi, SIP., M.Hub.Int. Andi Akhmad Basith Dir, SIP., MA., MIS. Muhammad Faizal Alfian, S.IP., MA.
2.	PSHI6014	Diplomacy	3	Dra. Rr. Hermeni S., M.Si. Muhammad Faizal Alfian, S.IP., MA.

3.	PSHI6015	Criminology	3	Muhammad Faizal Alfian, S.IP., MA. Satwika Paramasatya, SIP., MA.
4.	PSHI6016	International Law	3	Ika Riswanti Putranti, SH., MH., Ph.D. Andi Akhmad Basith Dir, SIP., MA., MIS.
5.	PSHI6017	Political Theory		Fendy Eko Wahyudi, SIP., M.Hub.Int. Marten Hanura, SIP., MPS.
6.	PSHI6018	International Criminal Law	3	Dr. Djoko Setyono, SH, MH Ika Riswanti Putranti, SH., MH., Ph.D.
7.	PSHI6019	International Politics	3	Drs. Tri Cahya Utama, MA Shary Charlotte Henriete Pattipeilhy, S.IP., MA
8.	PSHI6020	Theories of International Relations	3	Satwika Paramasatya, SIP., MA. Mohamad Rosyidin, S.Sos., MA.
Number of credits			24	

4th Semester

NO.	CODE	COURSES	Credits	Lecturer
1.	PSHI6021	Indonesian Foreign Policy	3	Drs. Tri Cahyo Utomo, MA. Marten Hanura, SIP., MPS.
2.	PSHI6022	International Law of the Sea	3	Ika Riswanti Putranti, SH., MH., Ph.D. Andi Akhmad Basith Dir, SIP., MA., MIS.
3.	PSHI6023	International Political Economy	3	Fendy Eko Wahyudi, SIP., M.Hub.Int. Marten Hanura, SIP., MPS.
4.	PSHI6024	Negotiation and Resolution of International Conflict	3	Dr. Dra. Reni Windiani, MS. Satwika Paramasatya, SIP., MA. Shary Charlotte P., SIP., MA.
5.	PSHI6025	Human Rights in International Relations	3	Drs. Tri Cahyo Utomo, MA. Marten Hanura, SIP., MPS.
6.	PSHI6026	Statistics	3	Dr. Ngatno, MM Prof. Dr. Naili Farida, M.Si. .
7.	PSHI6027	International Business	3	Bulan Prabawani, S.Sos., MM, Ph.D Shary Charlotte P., SIP., MA. Muhammad Faizal Alfian, S.IP., MA
8.	PSHI6028	Globalization and Transnationalism	3	Fendy Eko Wahyudi, SIP., M.Hub.Int. Shary Charlotte P., SIP., MA.
Number of credits			24	

5th semester

NO.	CODE	COURSES	Credits	Lecturer
1.	UUW00008	Entrepreneurship	2	Dr. Hari Susanto Nugraha, M.Si Muhammad Faizal Alfian, S.IP., MA Dr. Andi Wijayanto, S.Sos, M.Si
2.	PSHI6029	Psychology of Crime (Criminological Psychology)	3	Drs. Tri Cahyo Utomo, MA. Andi Akhmad Basith Dir, SIP., MA., MIS.
3.	PSHI6030	Foreign Policy Analysis	3	Dr. Dra. Reni Windiani, MS Mohamad Rosyidin, S.Sos., MA.
4.	PSHI6031	Research Methodology in International Relations	3	Fendy Eko Wahyudi, SIP., M.Hub.Int. Mohamad Rosyidin, S.Sos., MA.
5.	PSHI6032	International Development Cooperation	3	Drs. Tri Cahyo Utomo, MA. Shary Charlotte P., SIP., MA.
6.	PSHI6033	International Crimes in the Maritime Sector (Maritime Transnational Crimes)	3	Drs. Tri Cahyo Utomo, MA. Ika Riswanti Putranti, SH., MH., Ph.D.
7.	PSHI6034	Seminar Proposal (Research Proposal Seminar)	3	Study Program Team
8.	PSHI6035	Internship (Internship)	2	Study Program Team
Number of credits			22	

6th Semester (Take 4 Elective Courses / 12 Credits)

NO.	CODE	COURSES	Credits	Lecturer
1.	LSHI6036	Crimes Against Peace	3	Ika Riswanti Putranti, SH., MH., Ph.D Shary Charlotte P., SIP., MA. Satwika Paramasatya, SIP., MA.
2.	LSHI6037	Transnational Environmental Crimes	3	Prof. Sudharto.PH MES, PhD. Dr. Hartuti Purnaweni, MPA Shary Charlotte P., SIP., MA. Satwika Paramasatya, SIP., MA. Muhammad Faizal Alfian, S.IP., MA Andi Akhmad Basith Dir, SIP., MA., MIS.
3.	LSHI6038	US Foreign Policy	3	Drs. Tri Cahyo Utomo, MA. Satwika Paramasatya, SIP., MA.
4.	LSHI6039	Public Policy (Public Policy)	3	Prof. Dr.Endang Larasati, M.Si Dra. Rr. Hermi S., M.Si. Marten Hanura, SIP., MPS.
5.	LSHI6040	War Crimes	3	Dr. Dra. Reni Windiani, MS.

				Satwika Paramasatya, SIP., MA
6.	LSHI6041	Australian Foreign Policy	3	Andi Akhmad Basith Dir, SIP., MA., MIS Mohamad Rosyidin, S.Sos., MA
7.	LSHI6042	Diplomatic and Consular Law	3	Ika Riswanti Putranti, SH., MH., Ph.D Shary Charlotte P., SIP., MA.
8.	LSHI6043	Transnational Financial Crimes	3	Ika Riswanti Putranti, SH., MH., Ph.D Shary Charlotte P., SIP., MA.
Number of credits			24	

7th Semester (Take 3 Elective Courses / 9 credits)

NO.	CODE	COURSES	Credits	Lecturer
1.	LSHI6044	Chinese Foreign Policy	3	Marten Hanura, SIP., MPS. Muhammad Faizal Alfian, S.IP., MA
2.	LSHI6045	Security Studies	3	Fendy Eko Wahyudi, SIP., M.Hub.Int. Mohamad Rosyidin, S.Sos., MA
3.	LSHI6046	Political Behavior	3	Dra. Rr. Hermeni S., M.Si. Andi Akhmad Basith Dir, SIP., MA., MIS
4.	LSHI6047	Cybercrime	3	Ika Riswanti Putranti, SH., MH., Ph.D Shary Charlotte P., SIP., MA
5.	LSHI6048	Southeast Asian Studies	3	Mohamad Rosyidin, S.Sos., MA Shary Charlotte P., SIP., MA
6.	LSHI6049	Middle East Studies	3	Drs. Tri Cahyo Utomo, MA. Shary Charlotte P., SIP., MA
7.	LSHI6050	European Studies	3	Marten Hanura, SIP., MPS. Andi Akhmad Basith Dir, SIP., MA., MIS
8.	LSHI6051	Politics and Economy of Japan	3	Fendy Eko Wahyudi, SIP., M.Hub.Int. Satwika Paramasatya, SIP., MA.
Number of credits			24	

8th Semester

NO.	CODE	COURSES	Credits	Lecturer
1.	UUW00009	Real Work Lecture (Community Service)	3	University KKN Team
2.	UUW00010	Thesis (Thesis)	6	Study Program Team
Number of credits			9	

Number of credits taken:

1. University compulsory courses	: 23	Credits
2. Faculty Compulsory Courses	: 12	Credits
3. Study Program Compulsory Courses	: 89	Credits
4. Elective courses	: 21	Credits

Number of credits taken :145 Credits

Equalizing the *Merdeka* Curriculum

1	2	3		4	5
No.	Internship Activities	Course Name	Course code	Credits	Smt
1	Internship Activities	Crime against Peace	LSHI6036	3	6
		Transnational Crime in the Environmental Sector	LSHI6037	3	6
		United States Foreign Policy	LSHI6038	3	6
		Public policy	LSHI6039	3	6
		War Crimes	LSHI6040	3	6
		Australian Foreign Policy	LSHI6041	3	6
		Diplomatic and Consular Law	LSHI6042	3	6
		Transnational Financial Crimes	LSHI6043	3	6
		Chinese Foreign Policy	LSHI6044	3	7
		Safety Studies	LSHI6045	3	7
		Political Behavior	LSHI6046	3	7
		Cyber Crime	LSHI6047	3	7
		Southeast Asian Studies	LSHI6048	3	7
		Middle Eastern Studies	LSHI6049	3	7
		European Studies	LSHI6050	3	7
		Japanese Politics and Economy	LSHI6051	3	7
Total Conversion Credits				48	

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